



DAMODAR VALLEY CORPORATION
(ESTABLISHED BY THE ACT XIV OF 1948)

Damodar Valley Corporation, one of the premier power utilities in India engaged in Thermal / Hydel power Generation, Transmission & Distribution with its Head Quarters in Kolkata, invites applications from Indian citizens only for its various power projects / offices spread over across the state of West Bengal and Jharkhand. To fill up the following posts, DVC is looking for young and promising candidates having good academic record to join the organization.

VACANCY POSITION(POSTWISE & CATEGORYWISE) AND OTHER DETAILS						
1	2	3	4	5	6	7
Sl. No	Name of Post & Post No.	Total Vacancy	Reserved for	Reserved for PH candidate out of total Vacancy	Scale of Pay	Age limit as on 01-07-2009 for UR candidates
1.	Management Trainee (Personnel & Administration) Post-2010/1	23(Twenty three)	UR-11 OBC-06 SC-04 ST-02	01(OA, OL, BL, B, LV, HH)	Pay Band-3 (Rs.15, 600-39,100) with Grade Pay - Rs.5650/	Not exceeding 30 yrs.
2.	Sr.Chemist Gr.III (Trainee) Post-2010/2	25(Twenty Five)	UR-11 OBC-07 SC-04 ST-03	02(OA, OL)	Pay Band-3 (Rs.15, 600-39,100) with Grade Pay - Rs.5650/	Not exceeding 30 yrs.
3.	Safety Officer Post-2010/3	08(Eight) (05 posts in W.B,03 posts in Jharkhand)	UR - 03 OBC - 02 SC - 02 SC --01	x	Pay Band-3 (Rs.15, 600-39,100) with Grade Pay - Rs.5650/	Not exceeding 35 yrs.
4.	Asst-cum-Jr. Translator (Hindi) Post- 2010/4*	03(Three)	UR - 01 OBC - 01 SC - 01	x	Pay Band -1 (Rs. 5200-20,200) with Grade Pay - Rs.2650/	Not exceeding 30 yrs.

* Those already applied for the post of Assist.-cum-Jr.Translator(Hindi) against post no.2008/13 need not apply afresh. The candidature of such candidates would be considered as per stipulations under post no.2008/13 alongwith candidature of candidates against Post No.2009/10.

Qualification & Experience :

1.	Management Trainee (Personnel & Administration) Post-2010/1	<p>Essential Qualification: Masters Degree/Post Graduate Diploma (at least 2 years full time) equivalent to Degree in HR Management / Personnel Management/Industrial Relations or MBA (at least 2 years full time with HR / Industrial Relations / Personnel Management as main subjects) from AICTE approved Institutes/Universities with not less than 55% marks.5% marks relaxable for SC & ST.</p> <p>Desirable: Pass in examination from Labour Dept., Govt. of West Bengal / Bihar / Jharkhand for LWO qualifying tests as per Factories Act, 1948 Rule Section 49 as well as Mines Rules 1955 sub rule – 2 of rules 72.</p> <p>Note: .The selected candidates not possessing the desirable qualification as above need to acquire the same within probation period of one year failing which probation shall be extended up to two years.</p> <p>EXPLANATION: Master Degree/Post Graduate Degree/Diploma includes Masters in Labour & Social Welfare (LSW), Masters in Social Welfare (MSW), Human Resource Management (HRM), Personnel Management & Industrial Relations (PMIR) of two years full time duration. In case of any dispute regarding the equivalency of the required Qualification Requirement (QR), the decision of DVC shall be final & binding.</p>
2.	Sr.Chemist Gr.III (Trainee) Post-2010/2	Two years' full time M.Sc (Chemistry) with B.Sc (Hons) in Chemistry from a recognized Institute / College / University with at least 60% marks in aggregate of all years / semesters. Relaxation of 5% marks for SC/ST candidates.
3.	Safety Officer Post-2010/3	<p>1. Possess Degree in any branch of Engineering or Technology with two years' practical experience of working in a factory. OR Possess Bachelor Degree in Science with Physics / Chemistry with five years' practical experience of working in a factory. OR Possess a recognized Diploma in any branch of Engineering or Technology with practical experience of working in a factory in a supervisory capacity for a period of not less than 4(four) years. AND 2. Possess full time Diploma in Industrial Safety from Regional Labour Institute /Institutions recognized under the Factory Act/Rules. AND 3. Qualified at a viva-voce test conducted by the Labour Department of the State Government of Jharkhand or West Bengal, as the case may be.</p>
4.	Asst-cum-Jr. Translator (Hindi) Post- 2010/4	<p>BA(Hons) in Hindi. English as one of the compulsory elective subject at the Degree Level.</p> <p>Desirable Experience – A recognized Diploma / Certificate Course in translation from Hindi to English and vice versa OR two years' experience of translation work from Hindi to English and vice versa in Central / State Govt. Offices including Govt. of India Undertakings.</p>

SELECTION PROCESS:

Eligible candidates will have to undergo a Selection Test followed by Personal Interview of short listed candidates. Based on merit and vacancy requirement, the list of successful candidates for interview will be made available at <http://www.dvc.gov.in>.

RESERVATIONS AND RELAXATIONS:

1. Reservations and relaxations for SC/ST/OBC (non-creamy layer)/Physically Handicapped (degree of disability 40% or above) candidates will be provided as per GOI Directives.
2. Category (SC/ST/OBC/PH) once filled in will not be changed and no benefit of other category will be admissible later on.
3. No fee will be charged from SC, ST, Physically Handicapped (PH) & Departmental (DVC) candidates.
4. **The upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. For PH candidates, it is relaxable by 10 years for PH-General, 13 years for PH-OBC and 15 years for PH-SC/ST candidates.**
5. **There is no age bar for departmental (DVC) candidates.**
6. The OBC candidates who belong to "Creamy Layer" are not entitled for OBC concession and such candidates have to indicate their category not as OBC but as General only.

Type of Disability:

OL: One Leg, **OA:** One Arm, **BL:** Both Legs, **HH-**Hearing Handicapped, **B-**Blind, **LV-**Low Vision.

SERVICE AGREEMENT BOND:

All the selected candidates for appointment against Post No.2010/1,2010/2 & 2010/3 will be required to execute a service Agreement Bond of Rs. 2,00,000/- (Rupees Two Lakhs) in the prescribed format to be submitted at the time of joining for serving at least two years in DVC.

COMPENSATION PACKAGE:

Selected candidates will be placed in the Pay Band with the corresponding Grade Pay as shown in Column 6 of the above Table. Besides basic pay, candidates will also be paid Central Dearness Allowance. Other Allowances and benefits such as leave medical treatment, Leave Travel Allowance, Provident Fund, Gratuity, Conveyance Allowance, and HRA etc admissible as per Corporation rules in force from time to time.

HOW TO APPLY:

Candidates will have to apply as per the format given in DVC' website www.dvc.gov.in along with the required attested copies of certificates & testimonials (Please refer to the Check List).

General as well as OBC (Non Creamy) category candidates are required to pay a non-refundable **Demand Draft of Rs.300/-for Post No.2010/1, 2010/2 & 2010/3 and Rs.200/-for Post No.2010/4 in favour of**

“The Chief Accounts Officer, DVC, Kolkata” payable at Kolkata. No other mode of payment would be accepted. Application fee once paid will not be refunded. The candidates are advised to write his/her name, post name & post number on the backside of the Demand Draft.

No application fee is needed for SC/ST/PH/Departmental (DVC) candidates. However, SC/ST/PH category candidates have to submit the attested copy of the Caste/PH certificate in GOI format. For specimen GOI formats on reservation for SC/ST/OBC (Non-Creamy) & PH please refer to APPENDIX-I (for SC/ST), APPENDIX-II (OBC-Non Creamy), APPENDIX-III (PH) in the relevant page of DVC WEBSITE www.dvc.gov.in

DVC employees applying, as departmental candidates, are required to apply through proper channel in the prescribed format applicable to external candidates along with the relevant form available in DVC website as APPENDIX-IV(DEPARTMENTAL) applicable to departmental(DVC) candidates duly filled and submit the same within the due date so that their Controlling Officer forward the same to the Recruitment Section,DVC,HRD Deptt., DVC Towers,Kolkata-54 within a maximum period of 7(seven) working days from the closing date. No cognizance of the applications from DVC employees shall be taken, if received at this end beyond 7 working days from the closing date.

The envelope should be superscribed with

- i) Name of the post
- ii) Post No. and
- iii) Category- GEN/ OBC/ SC/ ST/ PH (as the case may be).

The envelope should be sent by ORDINARY POST either to:

The Joint Director of Personnel (Recruitment),
HRD Deptt.(5th Floor),DVC,
DVC Towers,VIP Road,
Kolkata-700054.
WEST BENGAL

OR, **The Joint Director of Personnel**
 o/o The Resident Director,
 DVC,B.N.S. House,
 Main Road,Hinoo,
 Ranchi-834002,
 JHARKHAND.

The application duly filled in and complete in all respects may also be dropped by hand in the boxes kept at the above-mentioned addresses from 09.01.2010 to 5pm of 08.02.2010. Speed Post / Courier / Registered Post will not be accepted.

CLOSING DATE: The filled in envelope should reach within 08.02.2009.DVC is not responsible for any postal delay/wrong delivery/loss in transit.

GENERAL INFORMATION AND INSTRUCTIONS:

1. Before applying, the candidate should ensure that he / she fulfils the eligibility criteria and other norms mentioned in the advertisement as well as on the website **www.dvc.gov.in**.
2. Applicant should apply for one post only as deemed fit even if he / she possesses requisite qualification, experience etc. for more than one post.
3. Only Indian Nationals are eligible to apply.
4. **Candidates with Degree/Diploma not of having requisite duration, or not approved by the competent Govt.Agency or obtained through correspondence / part time courses are not eligible to apply for the posts. Candidates should have requisite QR as on the date of application.**
5. Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not in conformity with eligibility criteria mentioned in the advertisement.

6. Applications should be made on a good quality paper of A4 size (11.69" x 8.27") using one side only. Candidates must use exact format by using full-scale downloaded copies of the format from DVC website. Any deviation in application forms as specified may lead to the rejection of application.
7. Candidate should arrange to have 6 (six) identical coloured passport photographs (3.5cm x 3.5cm and not older than 3 months from date of application), of which one should be affixed on the Application Form in the space provided for and 3(three), duly signed by self, should be stapled with the Form. Remaining 2 (two) photos shall be preserved with the candidate for pasting in the admit cards for written examination and/or interview if called for, in due course of time. **Identical photos** shall be used throughout the selection process. **Different styled photograph(s) may lead to rejection of the candidature.** The candidate must write his name, post name, post number & category at the back of each stapled photograph. The color photograph should be with clear front view of the candidate without cap and sunglasses. Xerox copy of photograph is not permitted.
8. Candidates are required to sign in the prescribed place provided in the Form in running hand and not in Block Capital or disjointed letter. During physical verification, all signatures should be identical. **Different styled Signature at various occasions during Recruitment activities may lead to the rejection of the candidature.**
9. Candidates employed with Government Departments / PSUs / Autonomous Bodies will be required to produce "**No objection certificate**" from their present employer at the time of interview positively. **Here such candidates are advised to send their Application duly complete in all respects subscribing 'Advance Copy' directly to DVC so as to reach the same within the due date without waiting for their applications sent through proper channel to reach DVC in time. For specimen NOC please refer to APPENDIX-V in the DVC WEBSITE www.dvc.gov.in.**
10. **Incomplete applications are liable to be rejected.**
11. No fare will be paid to candidates called for written examination.
12. It is advisable to furnish the permanent address as temporary addresses can lead to inconvenience while delivering the appointment letter, if selected. If there is any change in address or the candidate does not reside at the permanent address, the candidate should in his/her own interest arrange with the post office concerned for redirection of the communication from old(permanent) to new(correspondence) address.

13. The candidate who claims to belong to SC/ST/OBC (Non-creamy layer) category has to submit attested copy of latest caste certificate in the prescribed format issued by the competent authority specified by GOI Rules/Orders. **(Please refer to APPENDIX).**
14. If the candidate desires to be considered against a specific category as filled by him/her in the application, subsequent representation for change of category status will not be entertained under any circumstances.
15. **The OBC candidates who belong to “Creamy Layer” are not entitled for OBC concession and such candidates have to indicate their category as General.**
16. If the Institute awards ‘GRADE POINT AWARD’ instead of percentage marks and there is no conversion formula as per university to convert GPA into equivalent percentage marks, then GPA point on 10-point scale will be multiplied by 10 to get percentage marks.
17. The candidates have to fill up applications in their own handwriting.
18. DVC reserves the right to cancel the advertisement, modify the educational qualifications without assigning any reason thereof and any decision of DVC in respect of the selection process for the subject vacancy is final & binding.
19. Legal jurisdiction will be only at any appropriate court in Kolkata in case of any dispute.
20. Canvassing in any form will be a disqualification.

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**DAMODAR VALLEY CORPORATION
APPLICATION FORMAT**

Affix your recent pass
port size photograph
(not older than two
months)
duly attested by
Gazetted Officer
(size 3.5x3.5cm)

1. Name of the Post :
2. Post No :
3. Name of the applicant in Full :
(In Block Letter & as appearing in
Class X Pass Certificate)

4. Father's Name :

5. Husband's Name :

6. Date of Birth :

7. Gender (Pl.put a tick) :

M	F
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8. Category :

GEN	OBC	SC	ST
-----	-----	----	----

9. Physically Handicapped YES/NO

If yes, pl.specify the Type of PH

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10. Address for Communication:

.....

.....

P.O.....City/Town.....

District.....State.....

Pin code.....Nearest Railway Station.....

E-mail address

Contact No. (Mobile).....

Land Line No. with STD CODE.....

11. Permanent Address:

.....

.....

P.O.....City/Town.....

District.....State.....

Pin Code..... Ph. No. with STD ODE.....

12. Marital Status (Pl.put a tick mark in the appropriate box)

Married	Unmarried
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13. Nationality : -----

14. Religion : -----

15. Educational Qualifications -

a) Starting from School Final/Matric onwards:

SL No.	Name of the Exam	Name of Board / University	Whether Full Time Regular Course (Please state YES or NO)	Discipline/Major Subjects taken /specialization	Year of Passing	% marks in aggregate (not to be rounded off)
1.	Matric/School Final					
2.	10+2 / HS / Intermediate					
3.	Graduation					
4.	Post Graduation					

b) Professional Qualifications

SI No	Exams Passed	College / Institute / University	Whether Full Time Regular Course (Pl. state YES or NO)	Branch/ Discipline/ Major Subjects /specialization	Year of Passing	% marks in aggregate (not to be rounded off)
1.						
2.						
3.						
4.						

16. Experience Details (If any):

SI No	Post Held	Name of Organization	Period of Work	Areas of Work done
1.				
2.				

17. Whether any knowledge on computer application : Yes / No
(Please tick **V**) (Enclose testimonials in support of claim)

18, Are you serving with Govt./Semi.Govt. /PSU at present? : Yes / No
(Please tick **V**)
(if yes, please apply through proper channel so as to reach within the due date. In case delay is expected, an Advance copy may be sent. However, in such cases production of NOC at the time of Interview would be mandatory stating that the candidate would be released, if selected.)

19. Are you a departmental (DVC) candidate? : Yes / No
(Please tick **V**)
(if yes, please apply additionally through proper channel in specified format as per guidelines given in the DVC website www.dvc.gov.in)

20. Visible marks of identification (Mole marks/Wound/Scar/Burn etc,) :

21. Extra-Curricular Activities:
(Only Inter School/College/University/District/State Level)

22. Details of any criminal/Civil/Vigilance case :
In which the candidate is involved.

23. Particulars of Demand Draft / Pay Order (For Genl & OBC candidates only)

Name and Address of Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount

24. Enclosure – PI refer Check List on next page.

DECLARATION

I, do hereby declare that all the statements made in this application are true, complete, correct and in the event of any information being found false, incomplete, incorrect or concealing the fact, my candidature may be cancelled at any stage without any notice and without assigning any reason thereof even after selection.

Place : -----

Date : -----

(Signature of the Candidate)

Please put your clear left thumb impression (LTI) In the box on the right hand side

Check List :

[A copy of check list duly ticked at appropriate places is to be attached as part of the application]

A) Attested copies of following attached.

- | | |
|---|----------|
| i) Secondary School Certificate for verification of date of birth. | Yes / No |
| ii) SC/ST/OBC <u>(Non-creamy layer)</u> certificate in GOI format | Yes / No |
| iii) PH Certificate from competent authority, if applicable, in GOI format | Yes / No |
| iii) Degree/Provisional Degree in support of Educational Qualifications | Yes / No |
| iv) Testimonials & Mark sheets (semester/year wise) of professional qualification | Yes / No |
| v) Mark sheets for educational qualification | Yes / No |
| vi) Experience Certificate, if applicable. | Yes / No |

B) Documents furnished as follows in addition to above

- | | |
|--|----------|
| I. Demand Draft in favour of Chief Accounts Officer, DVC, Kolkata payable at Kolkata on any nationalized Bank for appropriate amount (as applicable) | Yes / No |
| ii. Name, Post Name & Post No. at the back side of DD is written | Yes /No |
| iii. Post Name, Post No. and Category is written on the envelope | Yes / No |
| iv. Pasted one recent photograph duly attested | Yes / No |
| v. Stapled 3 (three) identical photos duly signed on front and details like name and post no. written on back of each photo | Yes / No |
| vi. Signed the DECLARATION at page-4 of application | Yes / No |
| vii. Whether put your left thumb impression at page-4 of application | Yes / No |
| viii. Whether marked as <u>Advance Copy</u> (applicable in case of employee of Govt./PSUs/Autonomous Body) | Yes / No |

(APPENDIX-I)

**Form of Certificate to be produced by a candidate belonging to
Scheduled Caste or Scheduled Tribe in support of his claim.**

FORM OF CASTE CERTIFICATE

Regn.No.....

Date.....

A. This is to certify that
Shri/Smt./Kum..... son / daughter of
..... of village/townin
District/Division..... of the State/Union Territory
.....belongs to the caste/tribe which is
recognized as Scheduled Caste / Scheduled Tribe under
:

Please Tick Mark:

1. The Constitution (Scheduled Castes) Order, 1950
2. The Constitution (Scheduled Tribes) Order, 1950
3. The Constitution (Scheduled Castes) (Union Territories) Order, 1951
4. The Constitution (Scheduled Tribes) (Union Territories) Order, 1951
(as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and Scheduled Tribes Orders (Amendment) Act, 1976).
5. The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956
6. The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
7. The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959
8. The Constitution (Dadra & Nagar Haveli) Scheduled Castes Order, 1962
9. The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962
10. The Constitution (Pondicherry) Scheduled Castes Order, 1962
11. The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967
12. The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968

13. The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968
14. The Constitution (Nagaland) Scheduled Tribes Order, 1970.
15. The Constitution (Sikkim) Scheduled Castes Order, 1978
16. The Constitution (Sikkim) Scheduled Tribes Order, 1978
17. The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
18. The Constitution (Scheduled Castes) Order (Amendment) Act, 1990.
19. The Constitution (Scheduled Tribes) Orders (Amendment) Act, 1991.
20. The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

B. Applicable in the case of Scheduled Caste / Scheduled Tribe persons who have migrated from the State/U.T. of their origin (delete the paragraph if not applicable).

This certificate is issued on the basis of the Scheduled Caste / Scheduled Tribe Certificate issued to Shri/Kum..... father / mother of Shri/Smt./Kum..... of village/town.....in District/Division of the State/Union Territory..... Who belong to the Caste / Tribe which is recognized as Scheduled Caste / Scheduled Tribe in the State / Union Territory issued by the (name of prescribed authority) vide order No..... dated

C. Shri/Smt./Kum. and / or his / her family ordinarily reside(s) in village / town of District / Division of the State / Union Territory of

Place:.....Signature.....

State / Union Territory.....Name of Issuing Authority.....

Date:..... Designation
(With seal of office)

Note: (1) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(2) List of authorities competent to issue caste certificate for Other Backward Classes:-

- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate).
- ii. Chief Presidency Magistrate / Additional Chief Presidency / Magistrate Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officer of the area where the candidate and / or his family normally resides.

(3) The certificate issued by an authority other than stated above will not be accepted.

(APPENDIX-II)

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER GOVERNMENT OF INDIA AND CENTRAL GOVT. PUBLIC SECTOR UNDERTAKINGS

Regn.No.....

Date.....

A. This is to certify that Shri/Smt./Kum.....
son / daughter of of village town.....
in District / Divisionof the State /
Union Territory belongs to the
community which is recognized as a backward class under:

Please Tick Mark:

- (ii) Govt. of India, Ministry of Welfare Resolution No.12011/68/93-BCC dated 10.09.1993.
- (iii) Govt. of India, Ministry of Welfare Resolution No.12011/9/94-BCC dated 19.10.1994 published in Gazette of India, Extraordinary Part I, Section 1, No.163 dated 20.10.1994.
- (iv) Govt. of India, Ministry of Welfare Resolution No.12011/7/95-BCC dated 24.05.1995 published in Gazette of India Extraordinary Part I, Section 1 No.88 dated 25.05.1995.
- (v) Govt. of India, Ministry of Welfare Resolution No.12011/96/94-BCC dated 6.12.1996 published in Gazette of India Extraordinary Part I, Section 1 No.210 dated 11.12.1996.

B. Applicable in the case of OBC persons who have migrated from another State/U.T. (delete the paragraph if not applicable)

This certificate is issued on the basis of the Other Backward Classes Certificate Issued to Shri / Smt. /.....father / mother of Shri/Smt./Kum..... In District / Division of the State / Union Territory who belong to the caste which is recognized as a Backward Class in the State / Union Territory..... Issued by the (name of prescribed authority) vide their No.....dated

C. Shri/Smt./Kum. and / or his / her family ordinarily reside(s) in village / town of District / Division of the State/Union Territory of

D. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in column 3 of the Schedule to the Govt. of India, Department of Personnel & Training O.M.No.36012/22/93-Estt.(SCT) dated 08.09.1993.

Place: Signature

State / Union TerritoryName of Issuing Authority.....

Dated: Designation
(With seal of Office)

Note: (1) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(2) List of authorities competent to issue caste certificate for Other Backward Classes:-

- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Deputy Collector / 1st Class Stipendary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendary Magistrate).
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officer of the area where the candidate and / or his family normally resides.

(3) The certificate issued by an authority other than stated above will not be accepted.

C. Hearing impairment:

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive / non-progressive / likely to improve / not likely to improve. Re-assessment of this case is not recommended / is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is _____ percent.

4. Sh./Smt./Kum. _____ meets the following physical requirements for discharge of his/her duties;-

- (i) F-can perform work by manipulating with fingers
Yes/No
- (ii) PP-can perform work by pulling and pushing
Yes/No
- (iii) L-can perform work by lifting
Yes/No
- (iv) KC-can perform work by kneeling and crouching
Yes/No
- (v) B-can perform work by bending
Yes/No
- (vi) S-can perform work by sitting
Yes/No
- (vii) ST-can perform work by standing
Yes/No
- (viii) W-can perform work by walking
Yes/No
- (ix) SE-can perform work by seeing
Yes/No
- (x) H-can perform work by hearing/speaking
Yes/No
- (xi) RW-can perform work by reading and writing
Yes/No

(Dr _____) (Dr _____) (Dr _____)
Member Member Chairperson
Medical Board Medical Board Medical Board

**Countersigned by the
Medical Superintendent / CMO/Head of
Hospital (with seal)**

*Strike out which is not applicable.

(APPENDIX-IV)

(TO BE USED BY THE CONTROLLING OFFICER/PROJECT HRD OFFICER, DVC)

1. Shri/Smt.....is working in regular establishment as.....(designation) from to

2. Shri/Smt.....is working/worked as seasonal gauge readers/message assistant fromto

3. Shri/Smt.....is empanelled casual/displaced/ contractor workers and his/her panel serial No. is

4 Shri/Smt.....son/daughter/wife of late....., designation....., who died on is an empanelled candidate. His/Her name is existing at Sl.No..... in compassionate panel ofProject. He/She is the only & actual applicant on compassionate ground, duly verified at this end with the original application for empanelment on compassionate appointment.

5. Shri/Smt. son/daughter/wife of late , Designation , who died on is not yet empanelled on compassionate appointment against the deceased employee. He/She is the only & actual applicant on compassionate ground, duly verified at this end with the original application for empanelment on compassionate appointment.

6. Shri/Smt. has worked/working in DVC as casual/temporary hands/part time SIP Workers and have completed 240 days in each calendar year during the three preceding years (supporting documents duly attested to be enclosed with the application) :

In 2007.....days.

In 2008.....days.

In 2009.....days.

7. I certify that his/her qualification & experience matched with the prescribed job requirements of the post applied for. I recommend him/her for the post of Post No.....

.....
Signature of the Controlling Officer
/Officer of the Project Personnel Dept. :

- i) Full Name (In block letters) :
- ii) Designation :
- iii) Department :
- iv) Rubber stamp of the Dept. :

(Signature without all such details including Rubber Stamp should be treated as invalid and application will not be considered/entertained in that case)

- N.B.: In case of candidates falling under Sl.No.1,2,5 & 6 above, it should be certified by the Controlling Officer (in case of Sl. No.5 it should be certified by the Controlling officer of the deceased employee). And in case of Sl. No. 3 & 4 the Officer of the Personnel Department of the concerned project should certify the same. Sl. No.7 is common and to be filled by the respective Controlling Officer/Officer of the Project Personnel Department as the case may be.
- Eligibility of candidature much depends on proper certificate enunciated under Sl. No.1 to 7 above.
- The concerned Controlling Officers are requested to keep in mind the provisions of the Corporation O.M. No.PLR-Misc/2(Comp)/1366 dt.10.11.2004 while issuing the above certificate in respect of the eligibility of the candidates claiming employment on the ground of being displaced persons as well as on compassionate ground.

(Applicable columns be filled up; those not applicable may please be struck off)

(APPENDIX-V)

Format for No Objection Certificate (NOC) to be produced by the candidates working in Govt. Dept. / PSUs (both Central or State)

TO WHOM IT MAY CONCERN

Certified that Shri / Smt (Name) is presently working as (Designation) in(Name of the Organisation) since (Period)

This organization has no objection if Shri / Smt appears in the written test / interview (please strike off not applicable) for the post of (Name of the post applied for) in DVC.

It is further stated that Shri / Smt would be released from the services of this organization, if selected.

Date :

Place :

Sd/-
(Name)
(Designation)
(Department)

NB :

1. The above NOC should be produced in the organization / department official letter head.
2. It should be issued by the competent authority of the organization / department
3. There should be clear signature & office seal of the issuing authority.