



**EMPLOYMENT NOTIFICATION**

Employment Notice No. PLR/2021/01

Dt. 19.07.2021

Damodar Valley Corporation (DVC) invites applications for the position of **Consultant (Mining)** on full-time basis from retired experienced professionals from M/s Coal India Limited or its subsidiary or M/s Singareni Collieries Company Limited having served not below the rank of **General Manager or equivalent**. The initial duration of the engagement shall be for a period of **1(One) year** from the date of appointment, which may be extended for another 1(one) year, if required.

**A. Job Description, Qualification & Experience for engagement of Consultant (Mining):**

<b>Job Description</b>	<ol style="list-style-type: none"><li>1. To monitor activities related to development of captive coal blocks of DVC and provide guidance to DVC management in the matter related thereto towards completion of developmental activities.</li><li>2. To liaison with State/Central Government authorities and other organizations in the matter related to clearances/ approvals for the captive coal mines of DVC.</li><li>3. To make site inspection of captive coal mines of DVC and provide guidance to DVC management in the matter of raising of coal from the mine, quality of coal, monitoring and surveillance at mine site, safety of mine operation, transportation of coal from mine, compliance to conditions of clearances/approvals as per the statute, etc.</li></ol>
<b>Educational Qualification(Minimum)</b>	Bachelor's Degree in Mining Engineering from any Institute approved/recognized by the UGC, AICTE with 1 <sup>st</sup> Class Mine Manager's Certificate of Competency (Coal) under Coal Mining Regulations from Director General Mines Safety.
<b>Work Experience</b>	<ol style="list-style-type: none"><li>1. At least 20(twenty) years post qualification experience of managing development and operating Coal Mines out of which not less than 02(two) years should be in the position of General Manager or equivalent in M/s Coal India Limited or its subsidiary or M/s Singareni Collieries Company Limited.</li><li>2. Minimum 12(Twelve) years' experience as a 1<sup>st</sup> class Mines Manager in a Mechanized Open Cast Coal Mines having at least mine production capacity of 3.0 MTPA.</li><li>3. Experience in coal mine planning and development.</li><li>4. Experience in dealing with regulatory authorities on development, operational and statutory compliances.</li><li>5. Experience in activities related to land acquisition, Rehabilitation &amp; Resettlement, Forest clearances, Environment clearance and other statutory clearances/approvals.</li></ol>
<b>Place of Posting</b>	Place of Posting will be at <b>DVC HQ, Kolkata</b> . However, in case of requirement as per discretion of DVC Management, he/she may have to visit mining site or any Govt. office.

## **B. Terms & Conditions for Full-Time engagement of Consultant (Mining):**

- (i) **Age:** The age of the applicant shall not exceed **63 years** as on last date of online application. However, consultancy services are not permissible beyond the age of 65 years.
- (ii) **Period of Engagement:** The engagement will be initially for **01(One)** year which may be extended for another 1(one) year,if required. (Total-02 years) on Full-Time basis.
- (iii) **Honorarium:** Honorarium will be computed based on last Basic pay concurrent to latest Pay Revision, if any plus Dearness Allowance (in the organization last served) as admissible as on date minus Pension, if any. During the engagement, full-time Advisers shall not be entitled to draw Dearness Relief on Pension.
- (iv) **Travelling Allowance:** Journeys in connection with duties will be guided by TA rules of the Corporation. For determining the entitlement, the last pay drawn in the post last served shall be the guiding factor.
- (v) **Conveyance Allowance:** Conveyance allowance will be given on the basis of last pay drawn from respective CPSUs during service and admissibility shall be concurrent with the impact of latest Pay Revision, if any. In case of self-owned vehicle or otherwise, reimbursement will be made by DVC on Km basis (as per present mileage under DVC TA regulation) for the days of attendance. The distance travelled to be self-certified.However, no conveyance allowance would be admissible, if transportation is arranged by DVC.
- (vi) **Medical facilities:** As per the extant policy applicable for retired DVC personnel of equivalent rank. However, these medical facilities will be admissible only for the period of consultancy.
- (vii) **Termination of Contract:** The assignment shall remain terminable by giving one month's prior Notice from either side.
- (viii) **Accommodation:** Accommodation may be provided, if available, subject to deduction of license fee, electricity and water charge as applicable to the DVC employees. If not, HRA will be admissible based on self-certification limited to 15% of the Basic Pay.
- (ix) **Leave:** Only 8 days Casual Leave and 10 days Commuted Leave on Medical ground (against Medical Certificate) per year to be granted, but no encashment of leave will be admissible.
- (x) **Entitlement for Car/Mobile/Computer:**
  - i) AC/Non-AC car.
  - ii) Reimbursement against mobile charges, limited to Rs 1500.00 per month.
  - iii) Computer/Laptop with data card & printer.
- (xi) **Miscellaneous:**
  - (a) During the period of engagement in DVC, whatsoever, it may be as in case of regular employee, the following will not be applicable:
    - (i) Leave Travel Assistance (LTA).
    - (ii) Provident Fund (PF).

- (b) There will be retention of 10% of the Honorarium, which will be released on satisfactory completion/termination of the engagement period.

**C. GENERAL INFORMATION AND INSTRUCTIONS:**

1. Only Indian Nationals are eligible to apply.
2. All qualifications should be from Universities/Institutions recognized and approved in India.
3. While applying for the post, the applicant must ensure that he/she fulfils the eligibility criteria and other norms as mentioned in the Advertisement and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility criteria and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/ are detected even after appointment, his/her services are liable to be terminated without any notice. Canvassing in any form shall disqualify the candidate.
4. Final engagement shall be subject to getting prior vigilance clearance from the previous organization(s) where the retired officer had served during a period of 10 years prior to his retirement.
5. DVC reserves the right to cancel/ restrict/ enlarge/ modify/ alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereof.
6. Any subsequent amendment/notice/clarification etc., will be made available in DVC website only. As such, applicants are advised to keep visiting DVC website [www.dvc.gov.in](http://www.dvc.gov.in) regularly till completion of recruitment process of the post.
7. The engagement does not confer any claim on the selected candidate for regular appointment in DVC.
8. Legal jurisdiction will be only at any appropriate court in Kolkata in case of any dispute.

**D. How to Apply:**

**Mode of Application:** Candidates should apply through **DVC's Online Registration System only**. The Online Application facility will be available on the DVC website [www.dvc.gov.in](http://www.dvc.gov.in) (**Under Careers->Recruitment Notice**) and will remain activated from **11:00 hrs of 19.07.2021 to till midnight of 05.08.2021**. Applications received through any other mode will not be accepted.

**Following Information/documents to be kept ready before applying ON-LINE:**

- a) **One scanned photograph & signature of size between 10 KB & 250 KB to be uploaded while applying.** The photograph should be with clear front view of the candidate without cap or sunglasses.

- b) Scanned copy of documents to be uploaded relating to **Proof of Date of Birth, Degree Certificates of Educational or Professional Qualifications, Experience Certificates, PPO Book, Termination Order, Proof of Identity,** etc.
- c) Valid **E-Mail ID & Contact No.** of the candidate, which shall remain valid for at least 6 (six) months from the date of this notification.
- d) After having arranged all information/documents, candidates should visit DVC website [www.dvc.gov.in](http://www.dvc.gov.in) and follow the instructions given in the detailed Advertisement/Notification under **Careers->Recruitment Notices.** After successful submission of the online application including uploading of scanned photo, signature and related supporting documents, **a Unique Registration/Application Number** will be generated and thereafter candidates need to take a printout of the application so made. Printout without system-generated number will not be accepted in any case.
- e) Candidates are advised to take 2(two) Print outs of the Online Application for future reference.
- f) Candidates will be informed about the **mode of Interview i.e. to appear in-person or through online method** with details of date, time and venue, etc. In case, it is decided to conduct interview through online method, the candidate should be able to connect through Google Meet/Zoom/ Webex, etc. as the case may be. All details regarding selection process will be hoisted on DVC website [www.dvc.gov.in](http://www.dvc.gov.in)(**Under Careers-> Recruitment Notice**) only.
- g) In case the interviews are held by appearing in-person, the candidates shall be required to bring along the **Original Certificates** of supporting documents such as **Certificates of Experience/Service, Professional Qualifications and Degree Certificates, PPO Book, Termination Order, Proof of Date of Birth, ID Proof, etc.** at the time of interview along with a **set of photocopy of each (self-attested) and print out of online application generated at the time of registration.**
- h) **No hard copy of the Online Application Form or certificates/testimonials to be sent to DVC HQ before appearing for the interview.**
- i) No **TA/DA** shall be paid for attending the interview.

**IMPORTANT INFORMATION:**

Opening Date of ONLINE Application	<b>19.07.2021</b> <b>(From 11:00 A.M)</b>
Closing Date of ONLINE Application	<b>05.08.2021</b> <b>(Till midnight)</b>
List of Shortlisted candidates, Date, Time & Venue for In-person Interview or through online mode	<b>Will be notified on DVC website <a href="http://www.dvc.gov.in">www.dvc.gov.in</a> (Under Careers-&gt; Recruitment Notices) only</b>
<b>Helpline No:-</b> 033-6607-2539/2506 (For Eligibility related queries)/033-6607-2851 (For technical issues) (During Official working hours only) <b>Email-ID:</b> <a href="mailto:recruitment@dvc.gov.in">recruitment@dvc.gov.in</a>	

**Note: Any corrigendum and subsequent changes in date of Interview, venue, etc. will be notified on DVC website only. Therefore, all applicants are requested to visit DVC website [www.dvc.gov.in](http://www.dvc.gov.in)(Careers->Recruitment Notices) regularly.**

**Sd/-**  
**Executive Director (HR)**  
**For & on behalf of DVC**