

Damodar Valley Corporation

CSR Policy

2022

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INTRODUCTION & BACKGROUND

The river Damodar has witnessed the existence of human civilization in its valley since more than 3 millenniums. It reigned over the valley with savage manifestation but proved to be the most vital to the land and the life of its people.

To control the consequences of the rain fed river especially during the monsoon period, it was planned to create the Damodar Valley Corporation on the lines of the Tennessee Valley Authority (TVA) of USA to control regular flooding of the river catchment area , to combat the ravages of the river Damodar and to uplift the socio-economic standard life of the communities of the valley area spread over state of Jharkhand state (part of erstwhile Bihar) and state of West Bengal by utilizing of its water resources and accordingly, DVC was established on 7th July,1948 passed by the Constituent Assembly (DVC Act-XXIV of 1948).

An important mandate of the DVC Act promulgated in 1948 under section 12(f) is the **promotion of public health and the agriculture, industrial, economic and general wellbeing in the Damodar Valley and its area of operation**. Although CSR initiatives started in tandem with the construction of dams and power projects, DVC formally launched Social Obligation Programme (SOP) in the year 1981, much before organizations in India started CSR programmes. With the passage of time DVC's involvement grew both in size and intensity, touching new areas of social concern, addressing socio-economic issues. The programme was renamed as 'Social Integration Programme' (SIP) in 1992-93 with a broader purview and to bring major areas of social concern within its ambit. The programme was renamed as Corporate Social Responsibility (CSR) in the year 2016 and is presently aligned with the Sustainable Development Goals (SDGs) of the United Nations (UN). Presently more than 629 villages spread across four districts of Jharkhand and three Districts of West Bengal are being benefitted under this programme (**Appendix-I**).

The core philosophy of the CSR programmes is the socio-economic development of the inhabitants residing near the projects of DVC which are mostly located in rural areas. The various areas of intervention include skill development, public health, infrastructure and community development. The implementation of these programmes is inclusive and based on stakeholder participation. All CSR projects are planned, monitored and implemented through well-defined guidelines wherein Village Development Advisory Committees (VDACs) consisting of project affected persons, representatives of gram panchayats and district administration function as a team to realize the objectives.

The CSR guidelines have been upgraded from time to time (last modified in 2011) to cater to the need of different stakeholders and changing expectations. This policy has been formulated to incorporate these new scenarios as well as benchmark the CSR practices of DVC with the best practices followed in Indian organizations as well to realize the Sustainable Development Goals (SDGs) of the UN.

Within its command area, DVC has been playing a supportive and symbiotic role in sync with the respective State Governments to deliver community development programmes in the most interior areas. The present policy is aimed at more targeted interventions for the beneficiaries. We in DVC are committed to the continuous socio-economic development of the inhabitants of the operational area of its projects. Our present and future depends on their growth and wellbeing. This CSR policy is a step in that direction.

1.00 THE CSR PROGRAMME IS GOVERNED BY THE FOLLOWING FOCUS AREAS:

- 1.01** DVC resolves to be a socially responsible corporate entity and to lead the sector in the areas of resettlement and rehabilitation with thrust on Community Development.
- 1.02** In the process of establishing any new projects, DVC attempts to improve the lives of the community residing in the area through the initial community development (ICD) plan and rehabilitation action Plan (RAP) formulated under the rehabilitation and resettlement policy of respective State Government/ Central Government/DVC as applicable.
- 1.03** DVC also focuses on developing infrastructure and **Community Development (CD)** activities under its CSR in the surrounding villages located within a radius of 10 Kms from its main Projects.
- 1.04** DVC also focuses on developing infrastructure under its Special Projects to cover socially and economically backward areas of the valley located beyond 10 Kms radius of the main Projects but within the command area of DVC.

2.00 MULTI PRONGED APPROACH

- 2.01 Initial Community Development (ICD)** – Preparing the ICD Plan for improving quality of life in the area where DVC proposes to establish new plant/green field project at the Pre-project stage as Pre R & R activities.
- 2.02** Rehabilitation and Resettlement policy- DVC's R&R policy provides preparation and execution of rehabilitation action plan (RAP) for Project Affected Persons, which includes Community Development plan for the affected & surrounding villages.
- 2.03 Corporate Social Responsibility (CSR)** – **The guideline provides for guiding principles on preparation, execution and documentation of Community development activities in the target villages. Under CSR, the infrastructure development schemes and continuing programs undertaken within 10 Kms. radius of all main Project of DVC.**

3.00 CONCEPT, SCOPE AND OBJECTIVE:

- 3.01 Concept** - The CSR project of DVC is mainly aimed at communities residing in the targeted village within 10 Kms of main projects of DVC. The entire endeavor of CSR programs is to improve of the quality of life of the targeted villagers for long term impact of DVC on the access to the basic amenities of water, sanitation, roads, health, education, livelihood programs etc.
- 3.02 Scope**-The guideline on CSR applies to the formulation, execution, monitoring, evaluation and documentation on community development activities in the targeted villages. The guideline generally applicable only to the areas clearly identified and approved during the Project planning phase.
- 3.03 Objectives:** The CSR of DVC aims at facilitating all round growth of DVC by enhancing the quality of lives of communities residing therein through Integrated Development approach.

- 3.03.1 Uplifting the socio-economic conditions** of the communities residing within 10 Kms. of the main Projects of DVC, both existing and proposed.
- 3.03.2 Supplementing but not substituting the socio-economic development programs** of Govt. of India and respective state governments for development in the villages under operational area of CSR.
- 3.03.3 Ensuring People’s Participation** inter-alia organizing communities (target population) in Self Help Groups (SHGs) through the process of social mobilization, training and capacity building at every stage of the programs from planning to implementation.
- 3.03.4 Ensuring the cordial relation with the local authorities and the communities** through transparency and continued development activities.
- 3.03.5 DVC shall minimize the social risks** associated with the projects through CSR program

4.00 BROAD OUTLINE OF CSR:

4.01 Institutional set-up:

Internal organizational structure:

The following three tier structure shall be responsible for implementation of CSR activities:

- Management level
- Corporate level
- Project Level under respective Project Heads

4.01.01 Management level:

The “Apex Committee of CSR” at Management level shall be responsible for screening/short listing of the proposed works of CSR which are having high social impact on the community and for obtaining approval of the Chairman.

4.01.02 Corporate level:

The Development Cell at the corporate level shall be responsible for policy matters, compilation of information and preparation of Annual Reports. It shall also be responsible for designing the training programs of CSR officials, approval/ adoption of CSR schemes/ Projects and facilitating the process of allocation of funds/ Budgets to the Projects. The Development Cell shall monitor the CSR Projects on monthly basis.

4.01.03 Project level:

After construction and commissioning of a project, a dedicated CSR cell shall be set up in each Project. The CSR Cell is constituted by CSR professionals/Executives not below the rank of M2 level under the administrative and functional control of Project Heads. The CSR cell shall be responsible for need based assessment of the villages based on baseline survey/ impact studies, preparation of annual plan, Implementation and reporting on the physical and financial progress of the strategic interventions planned for the term on monthly basis. The Project level CSR cell shall be responsible for implementation and monitoring of CSR activities/ projects as per plan. The Project Head shall monitor the CSR activities/ Programme on a fortnightly basis.

4.02 CSR Manning:

- In order to maintain the continuity of CSR programs, DVC shall appoint/involve dedicated CSR officials (in addition to already engaged during R&R) comprising development experts/ professionals/executives at all levels – corporate center, field level and Projects.

- Depending on specific areas/ activities that each Projects focus, experts/ professional can also be engaged on contract basis for planning and implementation of these activities.

4.03 Communication and Branding of CSR activities:

In order to maintain transparency and keep the PAP (Project Affected Persons), communities, District Administration and People Representatives informed, extensive publicity of CSR works shall be undertaken at the Project & Corporate level through the Public Relations section, highlighting the contribution of DVC in the socio-economic development of the communities residing around DVC Projects/ in the command area.

4.04 Village Development Advisory Committee:

For institutionalizing community and participation of the local administration for preparation, implementation and monitoring of ICD, and community development projects, DVC shall establish village development advisory committees (VDACs). The VDAC shall be established during the ICD phase and shall comprise of the representative of PAPs, Project Officer (CSR), representatives of Panchayats, District Administration and representatives of local M.L.A. & M.P. VDAC members shall meet on half yearly basis or as and when required. DVC authorities will request the DM/ DC to nominate his representative for VDAC. The minutes of the meetings shall be documented and shared among all the VDAC members. It will be an advisory body to facilitate Project Heads and also to make the process transparent. A model ToR (Terms of Reference) for VDAC is placed at **Appendix-VI**.

4.05 Nodal Officer:

The Nodal Officer for each project shall be the respective In-charge/project officer of CSR who are to coordinate with the state administration, the village communities and people's representatives. All the CSR officials will be directly under the functional and administrative control of respective Project Heads.

4.06 Planning:

The first step of planning shall be identification of broad activities. The broad activities shall be closely linked with the long-term CD goal and objectives and adhere to the practice of sustainable development. An indicative list of possible areas of intervention is placed at **APPENDIX- II & III**. However, the key focus of CD projects shall be on education, qualitative improvement in health, livelihood activities through SHGs, access of water/ sanitation, development of basic infrastructure etc.

4.06.01 Area of Implementation:

Implementation of CSR schemes shall be in villages within 10 Kms periphery of Projects (both existing & upcoming) with focus on their proximity to DVC's projects and the target group population.

4.06.02 Target Groups:

4.06.02.01 Efforts should be made to cover villages, wherein there is a majority number of families living below poverty line and to cover families living below poverty line in areas of the village.

4.06.02.02 Emphasis shall be given to ensure education of every child at least up to class VIII standard in the Project area, for which assistance in the form of educational aids/ scholarship etc. to the poor students particularly girls, who are forced to discontinue

education at the Primary level, may be considered. The Project may look into the feasibility to extend the assistance up to class XII so as to enable them for entry into professional courses.

4.07 BASELINE / EXISTING STATUS SURVEY:

4.07.01 The CSR activities for the upcoming projects shall be framed with a long-term objective of provision of basic infrastructure and civic facilities, livelihood programs along with maintenance mechanism which shall be based on baseline data as available/produced.

4.07.02 The CSR activities for the existing operational projects shall be framed with the long term objective of provision of basic infrastructure and civic facilities, livelihood programs along with attendant maintenance mechanism based on the finding of the **impact study** to be conducted in each project.

4.08 NEED ASSESSMENT: The CSR activities for each of the DVC Projects shall be formulated based on the need assessment through baseline & impact study conducted. This will involve in depth village stakeholder consultation and gap identifications. A detailed project prioritizing needs of PAPs, community and target villages shall be prepared with, time-frame specific deliverables and budget.

4.09 Preparation of action plans:

Action plan would involve empowering the community and the target villages in a phased manner and for an identified planned period. This could involve the basic and immediate needs of PAPs, community and target villages, such as roads, school health, sanitation and drinking water-related plans, and other projects.

4.09.01 Initial Community Development Plan (ICD): For building rapport and confidence with the community residing in the surrounding villages & to meet the social risk in all the upcoming projects, ICD activities formulated by the VDAC which shall continue till long term plan is implemented.

4.09.02 Long term Plan: Long term perspective plan for **10 years** which shall be in accordance with the objectives of DVC. The plan shall include the overall development of the identified project area. There shall be only one long term plan under one project.

4.09.03 Short term plan: The short term action plan for one year shall include the activities to be undertaken in a particular year under the long term plan.

4.09.04 The long term and short term plans for each selected village by the VDAC shall be approved by the Project Head & placed before the Corporation for its adoption for the allocation of Budget/ Fund.

4.09.05 Periodical review: The long term plan shall be periodically reviewed every three years and shall have enough flexibility to incorporate changes as and when necessary. Each year, the achievements shall build on the work undertaken in previous year, so that the final CSR objectives can be achieved in an incremental manner.

4.10 SELECTION/ FORMULATION OF SCHEMES FOR LONG TERM & SHORT TERM PLANS:

Stage 1: Works related to ICD, Long term & Short term plan are to be identified by the VDAC, The VDAC will comprise of representative of Panchayati Raj Institution (PRI), People's representative, Representative of District administration and Project Officer of CSR.

Stage 2: Scrutiny of identified works shall be done by the local level CSR wing in consultation with district administration i.e. Block Development Officer/ Sub Divisional Officer, VDAC and other developmental agencies in the concerned area.

Stage 3: The works under the long term plan & short term plan is to be executed through the budgetary allocation for Annexure-I & II. CSR activities in a particular financial year shall be executed by issuance of item wise sanction for implementation within the budget by the respective Project Heads through In-charge of CSR.

The Chairman, DVC may approve the works recommended by the Project Head/ CSR Wing of HQ in the best interest of the corporation.

Priority in selecting the schemes shall be guided by basic needs and requirement of the villages. The schemes most beneficial to the maximum number of people, particularly disadvantaged people shall be given preference.

Adequate care shall be taken to ensure that there is no duplication of CSR works/ activities with that of programs run by central, state and/ local government.

Since the community contribution (whether in the form of cash or money value of their labour involvement) is an index of Community's readiness to own and sustain the facilities, preference shall be given to those activities where the community is willing to contribute in the mutually agreed activity/ project.

4.10.01 Service of educational and Health facility –Formal educational facility to the community children through the existing educational infrastructure of DVC as well as through the DVC sponsored schools will be considered as CSR activity and proportionate expenditure on such facility and services to be booked under the Head of educational development programme of CSR. Similarly, the health facility and services through DVC hospitals and dispensaries rendered to community residing in the proximity of projects of DVC will be considered as CSR activity and the proportionate expenditure incurred by DVC, in rendering such services to be booked under the health programme of CSR.

DVC may devise a self-sustainable model with Govt. agencies while setting up such educational/health Institutions, in future. Accordingly, whenever there is requirement for setting up of Educational/Health Institutions in DVC area, DVC may provide only its available land to Govt. Institutions to operate the educational/health facilities on a sustainable basis.

4.10.02 SHG of local rural persons belonging to different categories may also be formed for undertaking livelihood Programs.

4.11 Role of community-based bodies/ Panchayats/ local authorities/ local NGOs:

Help of NGOs and community-based bodies and Panchayats are to be taken for identification and selection of schemes of CSR, based on the needs of the villages. Participation of NGOs should be encouraged especially in the formation of SHGs and for providing them linkages in the form of technical knowledge, financial assistance and marketing tie ups.

4.12 Convergence:

Efforts are to be made to model the scheme such that they work on conjunction with the centrally/ state sponsored schemes e.g. under this scheme, cost will be borne by

Government of India and DVC as per directives received time to time in respect of such schemes/ initiatives. Infrastructure such as school building, Health Centers etc. are created by DVC under its CSR to enable State Government to run for the welfare of the local population. CSR programs are to aim at supplementing the national/ state run schemes. For example, the CSR health initiative (both preventive and curative) aimed at strengthening the several identified health programs run by the Central Health Ministry Viz. Malaria/ Filarial control, National AIDS control Programs, family planning etc.

4.13 Focus on Agro-based activities:

Thrust is to be given on agriculture and agro-related activities. The programs are to aim at imparting important information to the rural farming populace by organizing various trainings, Kisan Gosthi etc. and inviting experts'/ resources persons for disseminating knowledge on modern and scientific methods of farming.

4.14 Forward Backward Linkages:

The DVC CSR programs aims at working in a wholesome, dovetailed manner. Rural youth (Men and Women) are selected from among the beneficiary villages and imparted training in skills which are pertinent and specific to the area, thereafter, assistance is provided to them to begin small scale entrepreneurial ventures. Efforts are to be made to provide technical, financial and marketing assistance to them to make the training program a meaningful exercise. The CSR Program will also provide adequate marketing facilities to the CSR beneficiaries especially in DVC colony.

4.15 Training and capacity building:

DVC shall focus on training and capacity building of its CSR functionaries on continuous basis. Training / Orientation programs on community engagement, with special emphasis on concept of CD planning, stakeholder mapping, mobilization and motivation, relationship building, transparency, shared decision-making and monitoring and evaluation techniques shall be organized from time to time. The CSR officials shall be exposed to successful CD projects of various other public-sector undertakings (PSUs) and corporate entities. DVC shall also focus on capacity building of VDAC members through training workshops and orientation Programs.

4.16 Maintenance of Assets:

The asset created out of the CSR funds will be owned either by the Government entity or by the community/ beneficiaries. Since a CSR project differs from a project operated under the PPP model, the CSR fund cannot generate any asset for the Corporation.

Confirmation to Standards:

Any asset built through CSR Fund, shall adhere to the standards in terms of quality, safety etc. as is applicable to Government assets.

Operation and Maintenance:

The operation and maintenance of the asset created can be through any of the following sources-

- ✓ **Government fund:** The operations can be undertaken through Government funds provisioned in the Budget, if the asset is owned by the Government.

- ✓ **Corporate:** Corporate can undertake to fund the operations and maintenance of a project through further CSR funding.
- ✓ **Community:** The community or the beneficiaries of a project can undertake operations of a project, by contribution from its members.
- ✓ **Non- Profit Organization:** A Non-profit organization can undertake to operate the assets, through its own fund sources.
- ✓ **Self-Sustenance:** Projects which have potential of revenue generation can be made self-sustaining.

In this case, the operations and maintenance, accounting responsibility can be undertaken by the stakeholder owning the asset.

Income generated from the Asset:

Any income generated by the asset created through the CSR fund will not accrue to the Corporation. The income will be ploughed back to the project and used for the operations of the project.

5.00 BUDGET/ FUND ALLOCATION AND FUNDING PATTERN:

- 5.01** The CSR activities for the station declared under commercial operation shall be planned under chargeable expenditure. In case of new projects and expansion projects that are under construction/ commissioning, CSR activities to be planned under capital budget for R&R.
- 5.02** An amount equivalent to 2% of the preceding year's profit of the corporation is allowed for implementing different activities under CSR subject to minimum of Rs. 50 lacs.
- 5.03** 0.5% of the preceding year's net profit of the corporation is allocated to cover additional socio economically backward area of the valley beyond 10 Kms, of main project of DVC within DVC command area.
- 5.04** Provision shall be kept for maintenance of developed infrastructure not exceeding 10% of the annual CSR budget for the respective Project.
- 5.05** The CSR budget shall be fixed for a financial year. All out effort should be made to utilize the available budget in the particular financial year. In extreme cases, necessary provisions for the unexecuted balance work may be made in the next financial year.
- 5.06** For time being, attempts should be made to fund the socio-economic development schemes under Annexure-I (an indicative but not exhaustive list of activities at **Appendix-II**) and infrastructure development schemes under Annexure-II (an indicative but not exhaustive list of activities at **Appendix-III**) in the ratio of 40:60.
- 5.07** The necessary Budget proposals will be initiated by the Project Officer of the respective project, under a separate Head of CSR and placed to the respective Project Head for recommendation and forwarding to the Additional Secretary for final adoption.
- 5.08** Efforts shall also be made to rope the funds from centrally and State sponsored and funded Programs. For this purpose of social mobilization, training and capacity building of SHGs, financial tie-ups for availing micro-credit facilities will be tried to be arranged through Nationalized/ Rural Banks, NABARD etc.
- 5.09 Release of Fund:**
After the various schemes are identified and finalized, it is to be placed before the Corporation with tentative estimate for approval and providing budget. After approval of the Budget, details of the amount allocated scheme wise under various heads are to be communicated to all projects. Issuance of item-wise sanction for execution of schemes from

the approved budget is to be made by the respective Project Heads as per the approved schemes/ works of the project.

5.10 Tie-ups with financial Institutions:

With a view to mobilize more funds for developmental activities, tie-ups with reputed Government/ Non-governmental financial agencies may be thought of to strengthen the Program.

6.00 IMPLEMENTATION:

6.01 Socio-Economic Development Programs under Annexure-I (**Appendix-II**) presently being implemented by DVC will as far as practicable be entrusted to the village Panchayats/ Village Committees/ SHGs/ NGOs/ Government Sector/ Semi Govt. Sector/ Trusts/ Missions etc. / Institutes, Academic organizations etc. / Professional consultancy organization etc. For implementation as per the extant guideline/ rules of the corporation, the suitable modification is proposed in the Works and Procurement manual matching with the nature of the CSR works.

6.02 The infrastructure development schemes under Annexure-II placed at (**Appendix-III**) will be executed by DVC as per existing procedure through suitable agencies following laid down tendering procedure/ rules of the Corporation.

6.03 DVC shall make an effort to decentralize and devolve implementation of works under Annexure-I to Local NGOs and local institutions in a systematic and planned manner.

6.04 DVC shall identify and collaborate with credible local institutions/ national specialized institutions. The specialized agencies could be made to work singly or in tandem with other agencies.

6.05 DVC at corporate center shall develop a mechanism to verify the reliability and credibility of specialized agencies identified for implementation of Annexure-I activities mainly for SHGs, Health development activities, the team may develop a panel of such credible agencies or may select from panel maintained by Government, Semi Government, autonomous organizations or from the National CSR Hub, and so on. The list of such identified/ approved agencies shall be forwarded to the Projects for implementation of CSR schemes.

7.00 MONITORING AND EVALUATION

A two-tier monitoring mechanism for CSR projects would be developed:

- Internal Monitoring
- External evaluation by an independent and credible agency.

7.01 Internal Monitoring

7.01.01 The VDAC formed at respect Projects will also monitor the activities of CSR on half yearly basis. This active participation of local stakeholders inculcates a sense of ownership among the community and is essential from the point of view of sustainability.

7.01.02 Project Heads will constitute a CSR Review Cell at each project. This cell will meet fortnightly to review the physical & financial progress of Annex-I & II activities & shall also monitor the quality of services.

The Review cell shall comprise of –

1. Superintending Engineer (C)/ Deputy Chief Engineer (C)– Chairman of the CSR Review Cell
2. In-Charge of CSR–Convener of CSR Review Cell

3. M.O. I/C of DVC Hospitals/Dispensary
4. Representative of Local Finance Department
5. Representative of C&M wing to be nominated by Project Head

The Committee will meet early date of first week of every month and review the progress made during the preceding month on the items of works under execution. The In-charge CSR will submit monthly report to the Project Head before the 5th day of every month in the prescribed format and its copy to Addl. Secretary DVC, so as to reach by the 7th day. Monthly and Quarterly review of the progress made in the schemes on the basis of these submitted reports will be taken by the competent authority at DVC HQ.

7.01.03 The CSR Cell at HQ level comprising of following Officials shall be constituted:

- Additional Secretary, DVC, Kolkata- Chairman of the CSR cell
- Director Health Services, DVC, Kolkata
- General Manager (Finance), DVC, Kolkata
- General Manager (CSR), HQ, DVC, Kolkata- Nodal Officer of CSR cell
- Chief Engineer (C&M), HQ, DVC, Kolkata

The CSR Cell at headquarter shall monitor the CSR activities/ projects implemented by the Projects on monthly basis. The Addl. Secretary shall review the progress and details shall be presented to the DVC management on Quarterly basis.

7.02 External evaluation:

The effectiveness of the CSR activities/projects shall be evaluated through credible external agencies for providing required feedback and inputs to formulate and improve the projects in future. Each Project shall get reviewed/ evaluated its CSR activities/ projects by a third party at least once every two years.

8.00 REPORTING AND OUTREACH

8.01 Reporting:

All the Projects of DVC shall follow a synchronized reporting format. The reporting format for CSR activities/ projects is placed at **Appendix-IV**.

8.02 Quantification of Impacts

The impact made by CSR activities/ projects shall be quantified by DVC to the best possible extent with the baseline data/existing status surveys developed before the start of any CSR activities.

8.03 The Projects shall identify detailed indicators in consultation with the corporate centre to report on CD projects. These indicators shall be in accordance with long term CD goals, and state and national development goals as mentioned in **Appendix-V**.

8.04 Periodicity:

DVC shall carry out periodic reviews of the programmes on a quarterly basis. Quarterly review reports shall be prepared by the Projects, shared with the Community. The same should also be sent to the HQ. A report on CSR activity is to be placed before the corporation once in a year.

8.05 Dissemination/ Outreach

8.05.01 DVC shall incorporate a separate chapter/paragraph on the various CSR activities/ project undertaken including the facts relating to physical and financial progress into its annual report.

- 8.05.02** DVC shall make available the detailed documentation of the CSR activities/ projects inclusive of approaches, processes, expenditure, procurement, impact in the public domain such as social media, internet and DVC official website.
- 8.05.03** DVC shall make available information with respect to the CSR activities/ projects available to their stakeholders through appropriate communication channels.
- 8.05.04** The DVC shall regularly send out press releases about CSR activities projects, particularly in the local vernacular languages.
- 8.05.05** DVC shall develop an interactive portal in the DVC website on CSR activities/ projects.

PROJECT WISE VILLAGES COVERED UNDER CSR**(A) IN THE STATE OF JHARKHAND**

SL. NO.	NAME OF THE PROJECT	COVERED UNDER CSR JHARKHAND(In Nos.)
01	MAITHON	47
02	PANCHET	35
03	CTPS	52
04	BTPS	62
05	KONAR	69
06	TILAIYA	41
07	KTPP	26
TOTAL		332

(B) IN THE STATE OF WEST BENGAL

SL.NO.	NAME OF THE PROJECT	COVERED UNDER CSR WEST BENGAL (In Nos.)
01	DTPS	05
02	MTPS	54
03	MAITHON	19
04	PANCHET	29
05	RTPS	119
06	DSTPS	52
TOTAL		297

TOTAL VILLAGES COVERED UNDER CSR = 629

SOCIO ECONOMIC DEVELOPMENT PROGRAMME UNDER ANNEXURE-I

SL. NO.	NAME OF THE WORK/ ACTIVITIES
A	EDUCATION DEVELOPMENT PROGRAMME
(i)	Non-Formal Education & Literacy Programmes
(ii)	Furniture for School/Science Equipment/Digital educational devices or aids
B	HEALTH PROGRAMME
(a)	Medicine for Medical Mobile Van
(b)	Running POL, Repair & Maintenance/Hiring of MMV
(c)	Epidemic Control & Awareness Measures (F.W. Camp, Eye Camp, Immunization etc.)
(d)	Rural Sanitation
C	TRAINING PROGRAMME
(a)	Sewing & Embroidery Training centre
(b)	Wool Knitting centre
(c)	Type Training Centre/Computer Training
D	AGRICULTURE EXTENSION/ NON-FARM ACTIVITIES/FISHERIES
E	INCOME GENERATION PROGRAMME
(i)	Training for Rural Youth – vocational training, & entrepreneurship development
(ii)	Capital Assistance for Income Generation
F	ESTABLISHMENT EXPENSES
(i)	Honorarium of Office Asstt. VLW and other office expenses
(ii)	Furniture & Fixtures for Office
G	CULTURAL & SPORTS ACTIVITIES
H	RUNNING OF RURAL LIBRARY/ COMMUNITY CENTER
I	SOCIAL FORESTRY
j	PUBLICITY & ADVERTISEMENT OF CSR ACTIVITIES

INFRASTRUCTURE DEVELOPMENT WORK UNDER ANNEXURE-II

S.NO.	ACTIVITIES/ NAME OF WORK
1	Construction of Drinking Water Well
2	Renovation of Drinking water well Provision of water tap point
3	Installation Hand Pump
4	Construction of School room building
5	Renovation of school building
6	Construction of health/Dispensary building
7	Construction of Community/Library building
8	Renovation of Community Building
9	Construction of training centre
10	Construction of boundary wall in Mtrs.
11	Construction/renovation of road(WBM/PCC/BIT)
12	Construction/renovation of drain in Mtrs.
13	Construction of Ghat (Bathing/Washing)
14	Construction of Sulabh Sauchalaya with running water
15	Construction of Toilet/Urinal with running water
16	Construction/Renovation of Culvert/Bridge
17	Development of Play Ground
18	Construction of Passenger shelter
19	Construction of Check Dam/Embankment
20	Construction of Market shed
21	Construction/renovation of Pond
22	Construction of Irrigation Well
23	Installation of Micro Lift Irrigation scheme
24	Provision of LED street Light in villages in Numbers
25	Installation of Solar PV Light System
26	Installation of Gobar Gas Plant
27	Providing solar power/electric power Pump for Irrigation
28	Repairing Hand Pump
29	Construction /Renovation of Burning Ghat
30	Construction of Open air stage/Platform
31	Construction of Cycle Stand

FORMAT FOR PROJECT-WISE MONTHLY REVIEW OF ACTIVITIES UNDER ANNEXURE-I

Sl.No.	Head/ Scheme	Targeted beneficiaries	Beneficiaries given benefit during the month	Cumulative no. of Beneficiaries benefitted	Budget Spent
1	Health				

FORMAT FOR PROJECT-WISE MONTHLY REVIEW OF ACTIVITIES UNDER ANNEXURE-II &III

Sl. No.	Items of work	Fund Allocation	Target completion date	% utilization during the month	Progress at the end of the month	Remarks
	Constn. of drinking water well					

An illustrative list of parameters for judging effectiveness of various Community Development activities in a village.

Education: primary school-infrastructure

- Primary school should be located within 1km and middle of the settlement
- Ideally, the area should be of 1 acre; in no case should be less than 1000 sq. m.
- Not to be located near hazardous area or sources of noise like highways, rail tracks, and factories
- Building structure should be pucca one with sufficient class rooms (one room per one section each) and with an 8 ft. high boundary wall. Number of students per section is 40 with teacher student ratio of 1:40
- Availability of safe drinking water
- Separate toilet blocks for boys and girls
- Development of playground
- A minimum of 80% attendance rate each both for students and teachers
- Dropout rate of students should be less than 5%
- Scholarship/incentives for the students from the poor/BPL households
- A minimum of three weeks annual training programme for the teachers
- The Govt. sanctioned schools to be considered

A Model Term of Reference (ToR) for VDAC

The village development advisory committee (VDAC) is formed with an objective to institutionalize participation of PAPS, gram panchayats, representatives of district administration in the planning, implementation and monitoring process of initial community development (ICD), rehabilitation action plan (RAP) and action plan for SIP activities of the Project.

1. The VDAC shall comprise of minimum 5 members namely Dist. Administration, DVC nodal officer, Member of Parliament of area, Member of Legislative Assembly of area, representative of Panchayat Raj Institution. The Project Head shall approve the VDAC maintaining the gender equality and representation of general, scheduled caste (SC), scheduled tribe (ST), minority, other backward castes (OBCs), below poverty line (BPL), physically challenged and destitute women based on the requirement of its project area.
2. The list is indicative and not exhaustive.
3. The In-Charge Executive of CSR shall also be the member of VDAC.
4. The VDAC members shall meet on quarterly basis or as and when felt necessary basis to monitor the ICD, RAP and CSR activities.
5. The minutes of the meetings shall be documented and circulated among the members.
6. The VDAC meetings shall be coordinated by Nodal Officer CSR of DVC
7. All members of the VDAC shall be equally treated irrespective of gender, caste and economic status.
8. The VDAC should be provided with all the Base line Data /Impact Studies information.

Functions of VDAC members

1. The VDAC members shall provide information and suggestions to best of their knowledge while preparation of CSR activities proposed plan.
2. The VDAC members shall be responsible for monitoring of different components of CSR activities on periodic basis during implementation phase.
3. The VDAC members shall submit their monitoring reports to the Nodal officer, CSR of the Project.
4. Each member of the VDAC shall be an interface between the Project community and the district administration.