

# राष्ट्रीय विद्युत प्रशिक्षण प्रतिष्ठान National Power Training Institute An ISO 9001 : 2008 & 14001 : 2004 Organisation



(Ministry of Power, Govt. of India)

Eastern Region, Durgapur (W.B.)

सिटी सेंटर, दुर्गापुर - 713216(WB) दूरभाष : (0343) 2545888, 2546237 फैक्स : (0343) 2545888 City Centre, Durgapur - 713216(WB) Ph : (0343) 2545888, 2546237 Fax : (0343) 2545888 website : www.nptidurgapur.com

#### NPTI(ER)/BD(DVC-RTI)/2023/ 1423-26

Dated: 28.8.2023

To Mrs. Sangita Sil CPIO Damodar Valley Corporation DVC Head Quarter DVC Towers, VIP Road Kolkata -700054 (WB)

Sub: Completion of Third Party Transparency Audit on suo motu disclosure as per RTI Act 2005 for DVC – reg.

Madam,

Please refer to your work order no.DVC/Contract/Head Quarter/SECRETARIAT/CMM/Works & Service/00087 dated 26.5.2023 on the above cited subject. NPTI(ER) has completed Third Party Transparency Audit on suo motu disclosure as per RTI Act 2005 by DVC and successfully submitted the audit report to CIC on 14.8.2023.

This is issued in compliance of the requirement to notify the completion of Audit.

The audit was conducted by the following officer of NPTI (ER) as communicated previously.

Name : Dr. Chittatosh Bhattacharya, Dy. Director / NPTI-ER

Thanking you!

With regards,

Copy to: 1: Chief Materials Manager/DVC HQ/DVC Towers 2: Director – NPTI(ER)

2. Director - NFTI(EK)

Accts Section – NPTI-ER

स्वहित एवं राष्ट्रहित में ऊर्जा बचाएँ



एनपीटीआई के साथ पावर सेक्टर का सुनिश्चित सम्पूर्ण विकास

Dittatuch Bhatter 28fs

(Dr. Chittatosh Bhattacharya)

Dy. Director NPTI-ER / RTI Auditor

2023

मुख्यालय : एन.पी.टी.आई कॉम्पलैक्स, सेक्टर-33, फरीदाबाद-121 003, हरियाणा, दूरभाष : 0129-2275475 फैक्स : 0129-2277412 Corporate Office : NPTI Complex, Sector-33, Faridabad-121003, Haryana, Phone: 0129-2275475, 2257131, 2272142 Fax : 0129-2277412 website : www.npti.in

## Self appraisal report for Year (2022-23)

### Auditor Agency: S N PANDEY(NATIONAL POWER TRAINING INSTITUTE)

Ministry Name: Ministry of Power

## **Department Name:**

#### Public Authority Name: Damodar Valley Corporation

| Sr. No | Details of disclosure                        | Category          | Marks       | Obtained<br>Mark | Remarks  | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL                                       |
|--------|--|-------------------|-------------|------------------|--|---------------------|------------------|--|
| 1      | Organisation and Function                    |                   |             |                  |  | U J                 |                  |  |
| 1.1    | Particulars of its organisation, functions a | nd duties[Section | on 4(1)(b)( | (i)]             |  |                     |                  |  |
| 1.1.1  | Name and address of the Organization         | Fully Met         | 1.28        | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.1.2  | Head of the organization                     | Fully Met         | 1.28        | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/355 | •                   | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/355 |
| 1.1.3  | Vision, Mission and Key objectives           | Fully Met         | 1.28        | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/16  | -                   | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/16  |
| 1.1.4  | Function and duties                          | Fully Met         | 1.28        | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web                       | •                   | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web                       |
| 1.1.5  | Organization Chart                           | Fully Met         | 1.28        | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/355 | ,                   | 1.28             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/355 |
| 1.1.6  | Any other details-the genesis, inception,    | Fully Met         | 1.28        | 1.28             | https://www.d  | Fully Met           | 1.28             | https://www.d  |

| Sr. No | Details of disclosure  | Category     | Marks        | Obtained |   | Auditor  | Auditor | Auditor  |
|--------|--|--------------|--------------|----------|---|----------|---------|--|
|        | formation of the department and the HoDs from<br>time to time as well as the committees/<br>Commissions constituted from time to time have<br>been dealt |              |              | Mark     | vc.gov.in/cms-<br>web/details-<br>pages/104   | Category | Marks   | Remarks/URL<br>vc.gov.in/cms-<br>web/details-<br>pages/355   |
| 1.2    | Power and duties of its officers and employee  | es[Section 4 | (1) (b)(ii)] |          |   |          |         |  |
| 1.2.1  | Powers and duties of officers (administrative, financial and judicial)   | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15   |          | 1.54    | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15  |
| 1.2.2  | Power and duties of other employees  | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15   |          | 1.54    | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15  |
| 1.2.3  | Rules/ orders under which powers and duty are derived and  | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  | •        | 1.54    | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15  |
| 1.2.4  | Exercised  | Not Met      | 1.54         | 0        | empty   | Not Met  | 0       | not met  |
| 1.2.5  | Work allocation  | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web |          | 0.77    | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15  |
| 1.3    | Procedure followed in decision making proce  | ss [Section  | 4(1)(b)(iii) | )]       |   |          |         |  |
| 1.3.1  | Process of decision making Identify key decision making points   | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |          | 1.54    | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.3.2  | Final decision making authority  | Fully Met    | 1.54         | 1.54     | https://www.d<br>vc.gov.in/cms-<br>web/details-   |          | 1.54    | https://www.d<br>vc.gov.in/cms-<br>web/details-              |

| Sr. No | Details of disclosure                            | Category      | Marks | Obtained<br>Mark |   | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL  |
|--------|--|---------------|-------|------------------|---|---------------------|------------------|---|
|        |  |               |       |                  | pages/104   |                     |                  | pages/104   |
| 1.3.3  | Related provisions, acts, rules etc.             | Fully Met     | 1.54  | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/104 |                     | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/104 |
| 1.3.4  | Time limit for taking a decisions, if any        | Partially Met | 1.54  | 0.77             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  | •                   | 0.77             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/104 |
| 1.3.5  | Channel of supervision and accountability        | Not Met       | 1.54  | 0                | empty   | Not Met             | 0                | Not met   |
| 1.4    | Norms for discharge of functions[Section 4(1     | )(b)(iv)]     |       |                  |   |                     |                  |   |
| 1.4.1  | Nature of functions/ services offered            | Fully Met     | 1.54  | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web  |                     | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web  |
| 1.4.2  | Norms/ standards for functions/ service delivery | Fully Met     | 1.54  | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web, https://w<br>ww.dvc.gov.in<br>/cms-web/det<br>ails-pages/15                           |                     | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web, https://w<br>ww.dvc.gov.in<br>/cms-web/det<br>ails-pages/15                           |
| 1.4.3  | Process by which these services can be accessed  | Fully Met     | 1.54  | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt   |                     | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt   |

| Sr. No | Details of disclosure   | Category      | Marks      | Obtained<br>Mark |   | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL  |
|--------|---|---------------|------------|------------------|---|---------------------|------------------|---|
|        |   |               |            |                  | ps://www.dvc.<br>gov.in/cms-<br>web   |                     |                  | ps://www.dvc.<br>gov.in/cms-<br>web   |
| 1.4.4  | Time-limit for achieving the targets                          | Fully Met     | 1.54       | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |                     | 0.77             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |
| 1.4.5  | Process of redress of grievances                              | Fully Met     | 1.54       | 1.54             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |                     | 1.54             | thttps://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104   |
| 1.5    | Rules, regulations, instructions manual and i                 | records for d | lischargin | g function       | s[Section 4(1)  | (b)(v)]             |                  |   |
| 1.5.1  | Title and nature of the record/ manual /instruction.          | Fully Met     | 1.92       | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://www.dvc.<br>gov.in/cms-we<br>b/details-<br>pages/15 |                     | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://www.dvc.<br>gov.in/cms-we<br>b/details-<br>pages/15 |
| 1.5.2  | List of Rules, regulations, instructions manuals and records. | Fully Met     | 1.92       | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/104 |                     | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/104 |
| 1.5.3  | Acts/ Rules manuals etc.                                      | Fully Met     | 1.92       | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15   | -                   | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15   |

| Sr. No | Details of disclosure                      | Category          | Marks      | Obtained<br>Mark |   | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL  |
|--------|--|-------------------|------------|------------------|---|---------------------|------------------|---|
| 1.5.4  | Transfer policy and transfer orders        | Fully Met         | 1.92       | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://web.dvc.g<br>ov.in/dvcwebs<br>ite_new1/hrd-<br>circulars/ | Partially Met       | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104,<br>the https://we<br>b.dvc.gov.in/d<br>vcwebsite_ne<br>w1/hrd-<br>circulars/ is<br>inaccessible |
| 1.6    | Categories of documents held by the author | ority under its o | control[Se | ection 4(1)(     | (vi)]   |                     |                  |   |
| 1.6.1  | Categories of documents                    | Fully Met         | 3.85       | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://www.dvc.<br>gov.in/                                       |                     | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://www.dvc.<br>gov.in/   |
| 1.6.2  | Custodian of documents/categories          | Fully Met         | 3.85       | 3.85             | https://www.d<br>vc.gov.in/   | Fully Met           | 3.85             | https://www.d<br>vc.gov.in/   |
| 1.7    | Boards, Councils, Committees and other B   | odies constitu    | ted as pa  | rt of the Pu     | •   | [Section 4(1)       | (b)(viii)]       | Ū   |
| 1.7.1  | Name of Boards, Council, Committee etc.    | Fully Met         | 0.96       | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13   | Fully Met           | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13   |
| 1.7.2  | Composition                                | Fully Met         | 0.96       | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13   |                     | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/18   |
| 1.7.3  | Dates from which constituted               | Fully Met         | 0.96       | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13, http   |                     | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13, http   |

| r. No | Details of disclosure   | Category       | Marks   | Obtained<br>Mark |   |                | Auditor<br>Marks | Auditor<br>Remarks/URL                                       |
|-------|---|----------------|---------|------------------|---|----------------|------------------|--|
|       |   |                |         |                  | s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/15     |                |                  | s://www.dvc.g<br>ov.in/cms-web<br>/details-<br>pages/15      |
| 1.7.4 | Term/ Tenure  | Fully Met      | 0.96    | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13 | -              | 0.96             | thttps://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/13 |
| 1.7.5 | Powers and functions  | Fully Met      | 0.96    | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15 |                | 0.96             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15  |
| 1.7.6 | Whether their meetings are open to the public?  | Not Applicable | e0      | 0                | empty   | Not Applicable | ÷0               | AS declared  |
| 1.7.7 | Whether the minutes of the meetings are open to the public?   | Not Applicable | e0      | 0                | empty   | Not Applicable | 0                | As declared  |
| 1.7.8 | Place where the minutes if open to the public are available?  | Not Applicable | e0      | 0                | empty   | Not Applicable | 0                | As declared  |
| 1.8   | Directory of officers and employees[Section 4   | (1) (b) (ix)]  |         |                  |   |                |                  |  |
| 1.8.1 | Name and designation  | Fully Met      | 3.85    | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/12 |                | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/12  |
| 1.8.2 | Telephone , fax and email ID  | Fully Met      | 3.85    | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/12 |                | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/12  |
| 1.9   | Monthly Remuneration received by officers & | employees in   | cluding | system of        | compensation  | n[Section 4(1) | (b) (x)]         |  |
| 1.9.1 |   | Partially Met  |         |                  |   | Partially Met  |                  | https://www.d<br>vc.gov.in/cms-<br>web/grossSal<br>ary       |
| 1.9.2 | System of compensation as provided in its   | Fully Met      | 3.85    | 3.85             | https://www.d   | Fully Mot      | 3.85             | https://www.d  |

| sr. No | Details of disclosure   | Category     | Marks       | Obtained<br>Mark |  | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL                                       |
|--------|---|--------------|-------------|------------------|--|---------------------|------------------|--|
|        | regulations   |              |             |                  | vc.gov.in/cms-<br>web/details-<br>pages/15                   |                     |                  | vc.gov.in/cms-<br>web/details-<br>pages/15                   |
| 1.10   | Name, designation and other particulars of pu   | blic inform  | ation offic | ers[Sectio       | on 4(1) (b) (xvi)  |                     |                  |  |
| 1.10.1 | Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority | Fully Met    | 3.85        | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.10.2 | Address, telephone numbers and email ID of each designated official.  | Fully Met    | 3.85        | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.11   | No. Of employees against whom Disciplinary  | action has   | been prop   | osed/ take       | n(Section 4(2)   | )                   |                  |  |
| 1.11.1 | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings           | Fully Met    | 3.85        | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.11.2 | (ii) Finalised for Minor penalty or major penalty proceedings   | Fully Met    | 3.85        | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.12   | Programmes to advance understanding of RT   | I(Section 26 | 5)          |                  |  |                     |                  |  |
| 1.12.1 | Educational programmes  | Fully Met    | 1.92        | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                     | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes  | eFully Met   | 1.92        | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 | -                   | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 1.12.3 | Training of CPIO/APIO   | Fully Met    | 1.92        | 1.92             | https://www.d<br>vc.gov.in/cms-                              |                     | 1.92             | https://www.d<br>vc.gov.in/cms-                              |

| Sr. No                          | Details of disclosure   | Category                             | Marks    | Obtained<br>Mark   |   | Auditor<br>Category  | Auditor<br>Marks | Auditor<br>Remarks/URL  |
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|                                 |   |                                      |          |                    | web/details-<br>pages/104   |  |                  | web/details-<br>pages/104   |
| 1.12.4                          | Update & publish guidelines on RTI by the Public<br>Authorities concerned                           | Fully Met                            | 1.92     | 1.92               | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |  | 1.92             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104  |
| 1.13                            | Transfer policy and transfer orders[F No. 1/6/2   | 2011- IR dt. 15                      | .4.2013] |                    |   |  |                  |   |
| 1.13.1                          | Transfer Policy And Transfer Orders[F No.<br>1/6/2011- IR Dt. 15.4.2013]                            | Fully Met                            | 7.69     | 7.69               | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104, htt<br>ps://web.dvc.g<br>ov.in/dvcwebs<br>ite_new1/hrd-<br>circulars/ |  | 3.85             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104<br>other site<br>inaccessible                  |
| Total                           |   |                                      |          |                    |   |  | 0 F              |   |
| ιυιαι                           |   |                                      | 97       | 91                 |   | 97   | 85               |   |
| 2                               | Budget and Programme  |                                      | 97       | 91                 |   | 97   | 85               |   |
|                                 | Budget allocated to each agency including all   | plans, propo                         |          |                    |   | -  | 1                | etc.[Section  |
| 2                               |   | <b>plans, propo</b><br>Partially Met | sed exp  |                    |   | <b>disbursemen</b><br>Partially Met                            | ts made e        | etc.[Section<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport                                    |
| <b>2</b><br><b>2.1</b><br>2.1.1 | Budget allocated to each agency including all 4(1)(b)(xi)]  | Partially Met                        | sed exp  | enditure a         | nd reports on<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r  | disbursemen<br>Partially Met<br>Partially Met                  | ts made 6        | -<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r  |
| 2<br>2.1                        | Budget allocated to each agency including all 4(1)(b)(xi)]<br>Total Budget for the public authority | Partially Met                        | sed exp  | enditure a<br>5.00 | nd reports on of<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r     | disbursemen<br>Partially Met<br>Partially Met<br>Partially Met | ts made 6        | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport<br>https://www.d<br>vc.gov.in/cms-<br>web/annual_r |

| Sr. No | Details of disclosure  | Category         | Marks | Obtained<br>Mark |   |                | Auditor<br>Marks | Auditor<br>Remarks/URL                                   |
|--------|--|------------------|-------|------------------|---|----------------|------------------|--|
|        |  |                  |       |                  | vc.gov.in/cms-<br>web/annual_r<br>eport                               |                |                  | vc.gov.in/cms-<br>web/annual_r<br>eport                  |
| 2.1.5  | Report on disbursements made and place where the related reports are available   | Fully Met        | 10    | 10.00            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport              |                | 10.00            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport |
| 2.2    | Foreign and domestic tours(F.No. 1/8/2012- IR  | dt. 11.9.2012)   |       |                  |   |                |                  |  |
| 2.2.1  | Budget   | Not Met          | 16.67 | 0                | empty   | Not Met        | 0                | As declared  |
| 2.2.2  | Foreign and domestic Tours by ministries and<br>officials of the rank of Joint Secretary to the<br>Government and above, as well as the heads of<br>the Department (a) Places visited, (b) The<br>period of visit, (c) The number of members in the<br>official delegation, (d) Expenditure on the visit   |                  | 16.67 | 0                | empty   | Not Met        | 0                | As Declared  |
| 2.2.3  | Information related to procurements- (a)<br>Notice/tender enquires, and corrigenda if any<br>thereon, (b) Details of the bids awarded<br>comprising the names of the suppliers of goods/<br>services being procured, (c) The works contracts<br>concluded – in any such combination of the<br>above-and, (d) The rate/ rates and the total<br>amount at which such procurement or works<br>contract is to be executed. | Fully Met        | 16.67 | 16.67            | https://www.d<br>vc.gov.in/,<br>Procurement<br>page of DVC<br>website | Fully Met      | 16.67            | https://www.d<br>vc.gov.in/                              |
| 2.3    | Manner of execution of subsidy programme [S  | Section 4(i)(b)( | xii)] |                  |   |                |                  |  |
| 2.3.1  | Name of the programme of activity  | Not Applicable   | 90    | 0                | empty   | Not Applicable | 0                | Not Applicable<br>as declared                            |
| 2.3.2  | Objective of the programme   | Not Applicable   | 90    | 0                | empty   | Not Applicable | 0                | Not Applicable<br>as declared                            |
| 2.3.3  | Procedure to avail benefits  | Not Applicable   | 90    | 0                | empty   | Not Applicable | 0                | Not Applicable<br>as declared                            |
| 2.3.4  | Duration of the programme/ scheme  | Not Applicable   | e0    | 0                | empty   | Not Applicable | 0                | Not Applicable   |

| Sr. No | Details of disclosure   | Category        | Marks    | Obtained<br>Mark |  |                 | Auditor<br>Marks | Auditor<br>Remarks/URL                                   |
|--------|---|-----------------|----------|------------------|--|-----------------|------------------|--|
|        |   |                 |          |                  |  |                 |                  | as declared  |
| 2.3.5  | Physical and financial targets of the programme   | Not Applicable  | e0       | 0                | empty  | Not Applicable  | 0                | Not Applicable<br>as declared                            |
| 2.3.6  | Nature/ scale of subsidy /amount allotted   | Not Applicable  | 90       | 0                | empty  | Not Applicable  | 0                | Not Applicable as declared                               |
| 2.3.7  | Eligibility criteria for grant of subsidy   | Not Applicable  | 90       | 0                | empty  | Not Applicable  | 0                | Not Applicable<br>as declared                            |
| 2.3.8  | Details of beneficiaries of subsidy programme<br>(number, profile etc)  | Not Applicable  | 90       | 0                | empty  | Not Applicable  | 0                | Not Applicable<br>as declared                            |
| 2.4    | Discretionary and non-discretionary grants [F   | . No. 1/6/2011- | IR dt. 1 | 5.04.2013]       |  |                 |                  |  |
| 2.4.1  | Discretionary and non-discretionary grants/<br>allocations to State Govt./ NGOs/other institutions  | Partially Met   | 25       | 12.50            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport | ,               | 12.50            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport |
| 2.4.2  | Annual accounts of all legal entities who are<br>provided grants by public authorities  | Not Met         | 25       | 0                | empty  | Not Met         | 0                | As declared  |
| 2.5    | Particulars of recipients of concessions, perm  | its of authoriz | ations   | granted by       | / the public au  | thority[Section | n 4(1) (b)       | (xiii)]  |
| 2.5.1  | Concessions, permits or authorizations granted by public authority  | Not Applicable  | e0       | 0                | empty  | Not Applicable  | 0                | Not Applicable<br>as declared                            |
| 2.5.2  | For each concessions, permit or authorization<br>granted - (a) Eligibility criteria, (b) Procedure for<br>getting the concession/ grant and/ or permits of<br>authorizations, (c) Name and address of the<br>recipients given concessions/ permits or<br>authorizations, (d) Date of award of concessions/<br>permits of authorizations | Not Applicable  | 90       | 0                | empty  | Not Applicable  | 0                | tNot<br>applicable as<br>declared                        |
| 2.6    | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2  | 2013]           |          |                  |  |                 |                  |  |
| 2.6.1  | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.   |                 | 50       | 50.00            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport |                 | 50.00            | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport |
| Total  |   |                 | 200      | 109              |  | 200             | 109              | -  |

| Sr. No | Details of disclosure  | Category I     | Marks | Obtained<br>Mark |   |                | Auditor<br>Marks | Auditor<br>Remarks/URL                                      |
|--------|--|----------------|-------|------------------|---|----------------|------------------|---|
| 3      | Publicity Band Public interface  |                |       |                  |   | 0 /            |                  |   |
| 3.1    | Particulars for any arrangement for consultation formulation of policy or implementation there   | •              |       | •                |   | •              | elation to       | o the   |
| 3.1.1  | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens  | Fully Met      | 12.5  | 12.50            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15 |                | 12.50            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/15 |
| 3.1.2  | Arrangements for consultation with or<br>representation by - (a) Members of the public in<br>policy formulation/ policy implementation, (b) Day<br>& time allotted for visitors,(c) Contact details of<br>Information & Facilitation Counter (IFC) to<br>provide publications frequently sought by RTI<br>applicants | 5              | 12.5  | 12.50            | https://www.d<br>vc.gov.in/                                 | Fully Met      | 12.50            | https://www.d<br>vc.gov.in/                                 |
| 3.1.3  | Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any   | Not Applicable | 0     | 0                | empty   | Not Applicable | 0                | Not declared  |
| 3.1.4  | Public- private partnerships (PPP)- Detailed<br>project reports (DPRs)   | Not Applicable | 0     | 0                | empty   | Not Applicable | 0                | Not disclosed   |
| 3.1.5  | Public- private partnerships (PPP)- Concession agreements.   | Not Applicable | 0     | 0                | empty   | Not Applicable | 0                | Not disclosed   |
| 3.1.6  | Public- private partnerships (PPP)- Operation and maintenance manuals  | Not Met        | 2.78  | 0                | empty   | Not Met        | 0                | Not met   |
| 3.1.7  | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP  | Partially Met  | 2.78  | 1.39             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport    | •              | 1.39             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport    |
| 3.1.8  | Public- private partnerships (PPP) - Information<br>relating to fees, tolls, or the other kinds of<br>revenues that may be collected under<br>authorisation from the government  | Not Applicable | 0     | 0                |   | Not Applicable | 0                | Not declared  |
| 3.1.9  | Public- private partnerships (PPP) -Information relating to outputs and outcomes   | Not Met        | 2.78  | 0                | empty   | Not Met        | 0                | Not disclosed   |

| Sr. No | Details of disclosure   | Category      | Marks      | Obtained<br>Mark |  | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL                                   |
|--------|---|---------------|------------|------------------|--|---------------------|------------------|--|
| 3.1.10 | Public- private partnerships (PPP) - The process<br>of the selection of the private sector party<br>(concessionaire etc.)   | Not Met       | 2.78       | 0                | empty  | Not Met             | 0                | Not met  |
| 3.1.11 | Public- private partnerships (PPP) - All payment made under the PPP project   | Fully Met     | 2.78       | 2.78             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport | •                   | 2.78             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport |
| 3.2    | Are the details of policies / decisions, which a  | ffect public. | informed   | d to them[S      |  | 1                   |                  |  |
| 3.2.1  | Publish all relevant facts while formulating<br>important policies or announcing decisions which<br>affect public to make the process more interactive<br>- Policy decisions/ legislations taken in the<br>previous one year        | Fully Met     | 16.67      | 16.67            | https://www.d<br>vc.gov.in/                              |                     | 16.67            | https://www.d<br>vc.gov.in/                              |
| 3.2.2  | Publish all relevant facts while formulating<br>important policies or announcing decisions which<br>affect public to make the process more interactive<br>- Outline the Public consultation process                                 | Fully Met     | 16.67      | 16.67            | https://www.d<br>vc.gov.in/                              | Fully Met           | 16.67            | https://www.d<br>vc.gov.in/                              |
| 3.2.3  | Publish all relevant facts while formulating<br>important policies or announcing decisions which<br>affect public to make the process more<br>interactive- Outline the arrangement for<br>consultation before formulation of policy | Fully Met     | 16.67      | 16.67            | https://www.d<br>vc.gov.in/                              | Fully Met           | 16.67            | https://www.d<br>vc.gov.in/                              |
| 3.3    | Dissemination of information widely and in su   | ch form and   | d manner   | which is e       | asily accessib   | le to the pu        | blic [Section    | on 4(3)]   |
| 3.3.1  | Use of the most effective means of communication - Internet (website)   | Fully Met     | 50         | 50.00            | https://www.d<br>vc.gov.in/                              | Fully Met           | 50.00            | https://www.d<br>vc.gov.in/                              |
| 3.4    | Form of accessibility of information manual/ h  | andbook[Se    | ection 4(1 | )(b)]            |  |                     |                  |  |
| 3.4.1  | Information manual/handbook available in<br>Electronic format   | Fully Met     | 25         | 25.00            | https://www.d<br>vc.gov.in/                              | Fully Met           | 25.00            | https://www.d<br>vc.gov.in/                              |
| 3.4.2  | Information manual/handbook available in Printed format   |               | 25         | 25.00            | https://www.d<br>vc.gov.in/                              | Fully Met           | 25.00            | https://www.d<br>vc.gov.in/                              |
| 3.5    | Whether information manual/ handbook availa   | ble free of c | cost or no | t [Section       | 4(1)(b)]   |                     |                  |  |
| 3.5.1  |   | Not Applical  |            | 0                | empty  | Not Applica         | ble0             | As declared  |

| Sr. No | Details of disclosure  | Category        | Marks    | Obtained<br>Mark | Remarks   | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL  |
|--------|--|-----------------|----------|------------------|---|---------------------|------------------|---|
| 3.5.2  | List of materials available At a reasonable cost of the medium | Not Applicable  | e0       | 0                | empty   | Not Applicab        | le0              | As declared   |
| Total  |  |                 | 189      | 179              |   | 189                 | 179              |   |
| 4      | E-Governance   |                 |          |                  |   |                     |                  |   |
| 4.1    | Language in which Information Manual/Handb                     | ook Available   | F No.    | 1/6/2011-IF      | R dt. 15.4.2013   | ]                   |                  |   |
| 4.1.1  | English  | Fully Met       | 14.29    | 14.29            | https://www.d<br>vc.gov.in/   | Fully Met           | 14.29            | https://www.d<br>vc.gov.in/   |
| 4.1.2  | Vernacular/ Local Language                                     | Fully Met       | 14.29    | 14.29            | https://www.d<br>vc.gov.in/,<br>selection of<br>hindi/ english<br>from right side<br>top corner of<br>DVC website |                     | 14.29            | https://www.d<br>vc.gov.in/,<br>selection of<br>hindi/ english<br>from right side<br>top corner of<br>DVC website |
| 4.2    | When was the information Manual/Handbook                       | last updated?   | [F No. 1 | /6/2011-IR       | dt 15.4.2013]   |                     |                  |   |
| 4.2.1  | Last date of Annual updation                                   | Fully Met       | 28.57    | 28.57            | June, 2023  | Fully Met           | 28.57            | As declared   |
| 4.3    | Information available in electronic form[Section               | on 4(1)(b)(xiv) |          |                  |   |                     |                  |   |
| 4.3.1  | Details of information available in electronic form            | Fully Met       | 9.52     | 9.52             | https://www.d<br>vc.gov.in/   | Fully Met           | 9.52             | https://www.d<br>vc.gov.in/   |
| 4.3.2  | Name/ title of the document/record/ other information          | Fully Met       | 9.52     | 9.52             | https://www.d<br>vc.gov.in/   | Fully Met           | 9.52             | https://www.d<br>vc.gov.in/   |
| 4.3.3  | Location where available                                       | Fully Met       | 9.52     | 9.52             | https://www.d<br>vc.gov.in/   | Fully Met           | 9.52             | https://www.d<br>vc.gov.in/   |
| 4.4    | Particulars of facilities available to citizen for             | obtaining info  | rmation  | n[Section 4      | l(1)(b)(xv)]  |                     |                  |   |
| 4.4.1  | Name & location of the faculty                                 | Fully Met       | 7.14     | 7.14             | https://www.d<br>vc.gov.in/   | Fully Met           | 7.14             | https://www.d<br>vc.gov.in/   |
| 4.4.2  | Details of information made available                          | Fully Met       | 7.14     | 7.14             | https://www.d<br>vc.gov.in/   | Fully Met           | 7.14             | https://www.d<br>vc.gov.in/   |
| 4.4.3  | Working hours of the facility                                  | Fully Met       | 7.14     | 7.14             | https://www.d<br>vc.gov.in/   | Fully Met           | 7.14             | https://www.d<br>vc.gov.in/   |
| 4.4.4  | Contact person & contact details (Phone, fax email)            | Fully Met       | 7.14     | 7.14             | https://www.d<br>vc.gov.in/, http   |                     | 7.14             | ttps://www.dvc<br>.gov.in/, https:  |

| Sr. No | Details of disclosure                          | Category    | Marks      | Obtained<br>Mark |                | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL |
|--------|--|-------------|------------|------------------|----------------|---------------------|------------------|------------------------|
|        |  |             |            |                  | s://www.dvc.g  |                     |                  | //www.dvc.gov          |
|        |  |             |            |                  | ov.in/cms-web  | )                   |                  | .in/cms-web/d          |
|        |  |             |            |                  | /details-      |                     |                  | etails-                |
|        |  |             |            |                  | pages/12, http |                     |                  | pages/12, http         |
|        |  |             |            |                  | s://www.dvc.g  |                     |                  | s://www.dvc.g          |
|        |  |             |            |                  | ov.in/cms-web  | )                   |                  | ov.in/cms-web          |
|        |  |             |            |                  | /details-      |                     |                  | /details-              |
|        |  |             |            |                  | pages/58, http |                     |                  | pages/58, http         |
|        |  |             |            |                  | s://www.dvc.g  |                     |                  | s://www.dvc.g          |
|        |  |             |            |                  | ov.in/cms-web  | )                   |                  | ov.in/cms-web          |
|        |  |             |            |                  | /details-      |                     |                  | /details-              |
|        |  |             |            |                  | pages/23, http |                     |                  | pages/23, http         |
|        |  |             |            |                  | s://www.dvc.g  |                     |                  | s://www.dvc.g          |
|        |  |             |            |                  | ov.in/cms-web  | )                   |                  | ov.in/cms-web          |
|        |  |             |            |                  | /details-      |                     |                  | /details-              |
|        |  |             |            |                  | pages/52, http |                     |                  | pages/52, http         |
|        |  |             |            |                  | s://www.dvc.g  |                     |                  | s://www.dvc.g          |
|        |  |             |            |                  | ov.in/cms-web  | )                   |                  | ov.in/cms-web          |
|        |  |             |            |                  | /details-      |                     |                  | /details-              |
|        |  |             |            |                  | pages/104      |                     |                  | pages/104              |
| 4.5    | Such other information as may be prescribed    | under Secti | on 4(i) (b | )(xvii)          |                |                     |                  |                        |
| 4.5.1  | Grievance redressal mechanism                  | Fully Met   | 3.57       | 3.57             | https://www.d  | Fully Met           | 3.57             | thttps://www.d         |
|        |  |             |            |                  | vc.gov.in/cms· | -                   |                  | vc.gov.in/cms-         |
|        |  |             |            |                  | web/details-   |                     |                  | web/details-           |
|        |  |             |            |                  | pages/104      |                     |                  | pages/104              |
| 4.5.2  | Details of applications received under RTI and | Fully Met   | 3.57       | 3.57             | https://www.d  | Fully Met           | 3.57             | https://www.d          |
|        | information provided                           |             |            |                  | vc.gov.in/cms· | -                   |                  | vc.gov.in/cms-         |
|        |  |             |            |                  | web/details-   |                     |                  | web/details-           |
|        |  |             |            |                  | pages/104      |                     |                  | pages/104              |
| 4.5.3  | List of completed schemes/ projects/           | Fully Met   | 3.57       | 3.57             | https://www.d  | Fully Met           | 3.57             | https://www.d          |
|        | Programmes                                     | -           |            |                  | vc.gov.in/     |                     |                  | vc.gov.in/             |
| 4.5.4  | List of schemes/ projects/ programme underway  | Fully Met   | 3.57       | 3.57             | https://www.d  | Fully Met           | 3.57             | https://www.d          |

| Sr. No | Details of disclosure  | Category     | Marks     | Obtained<br>Mark |   | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL  |
|--------|--|--------------|-----------|------------------|---|---------------------|------------------|---|
|        |  |              |           |                  | vc.gov.in/  |                     |                  | vc.gov.in/  |
| 4.5.5  | Details of all contracts entered into including<br>name of the contractor, amount of contract and<br>period of completion of contract  | Fully Met    | 3.57      | 3.57             | https://www.d<br>vc.gov.in/,<br>procurement<br>page of DVC<br>website             | Fully Met           | 3.57             | https://www.d<br>vc.gov.in/,<br>procurement<br>page of DVC<br>website             |
| 4.5.6  | Annual Report  | Fully Met    | 3.57      | 3.57             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport                          | -                   | 3.57             | https://www.d<br>vc.gov.in/cms-<br>web/annual_r<br>eport                          |
| 4.5.7  | Frequently Asked Question (FAQs)   | Fully Met    | 3.57      | 3.57             | https://www.d<br>vc.gov.in/, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/faq_pages | )                   | 3.57             | https://www.d<br>vc.gov.in/, http<br>s://www.dvc.g<br>ov.in/cms-web<br>/faq_pages |
| 4.5.8  | Any other information such as - (a) Citizen's<br>Charter, (b) Result Framework Document (RFD),<br>(c) Six monthly reports on the , (d) Performance<br>against the benchmarks set in the Citizen's<br>Charter | Fully Met    | 3.57      | 3.57             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/130                      |                     | 3.57             | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/130                      |
| 4.6    | Receipt & Disposal of RTI applications & appe  | als [F.No 1/ | 6/2011-IR | dt. 15.04.2      | 2013]   |                     |                  |   |
| 4.6.1  | Details of applications received and disposed  | Fully Met    | 14.29     | 14.29            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104                      |                     | 14.29            | thttps://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104                     |
| 4.6.2  | Details of appeals received and orders issued  | Fully Met    | 14.29     | 14.29            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104                      | -                   | 14.29            | thttps://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104                     |
| 4.7    | Replies to questions asked in the parliament[  | Section 4(1) | (d)(2)]   |                  |   |                     |                  |   |
| 4.7.1  | Details of questions asked and replies given   | Not Met      | 28.57     | 0                | empty   | Not Met             | 0                | As declared   |
| Total  |  |              | 200       | 171              |   | 200                 | 171              |   |

| Sr. No | Details of disclosure  | Category        | Marks    | Obtained<br>Mark |  |                  | Auditor<br>Marks | Auditor<br>Remarks/URL                                       |
|--------|--|-----------------|----------|------------------|--|------------------|------------------|--|
| 5      | Information as may be prescribed   |                 |          |                  |  |                  |                  |  |
| 5.1    | Such other information as may be prescribed  | [F.No. 1/2/2010 | 6-IR dt. | 17.8.2016,       | , F No. 1/6/201 <sup>-</sup>                                 | I-IR dt. 15.4.20 | 013]             |  |
| 5.1.1  | Name & details of - (a) Current CPIOs & FAAs,  | Fully Met       | 20       | 20.00            | https://www.d  | Fully Met        | 20.00            | https://www.d  |
|        | (b) Earlier CPIO & FAAs from 1.1.2015  |                 |          |                  | vc.gov.in/cms-<br>web/details-<br>pages/104                  |                  |                  | vc.gov.in/cms-<br>web/details-<br>pages/104                  |
| 5.1.2  | Details of third party audit of voluntary disclosure<br>-(a) Dates of audit carried out , (b) Report of the<br>audit carried out   | Fully Met       | 20       | 20.00            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                  | 20.00            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 5.1.3  | Appointment of Nodal Officers not below the rank<br>of Joint Secretary/ Additional HoD - (a) Date of<br>appointment, (b) Name & Designation of the<br>officers                             | Fully Met       | 20       | 20.00            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |                  | 20.00            | https://www.d<br>vc.gov.in/cms-<br>web/details-<br>pages/104 |
| 5.1.4  | Consultancy committee of key stake holders for<br>advice on suo-motu disclosure - (a) Dates from<br>which constituted, (b) Name & Designation of the<br>officers                           | Not Applicable  | 0        | 0                | empty  | Not Applicable   | 90               | As declared  |
| 5.1.5  | Committee of PIOs/FAAs with rich experience in<br>RTI to identify frequently sought information<br>under RTI - (a) Dates from which constituted, (b)<br>Name & Designation of the Officers | Not Applicable  | 0        | 0                | empty  | Not Applicable   | 0                | As declared  |
| Total  |  |                 | 60       | 60               |  | 60               | 60               |  |
| 6      | Information Disclosed on own Initiative  |                 |          |                  |  |                  |                  |  |
| 6.1    | Item / information disclosed so that public hav  | e minimum re    | sort to  | use of RT        | I Act to obtain  | information      |                  |  |
| 6.1.1  | -  |                 | 25       | 25.00            | https://www.d<br>vc.gov.in/                                  |                  | 25.00            | https://www.d<br>vc.gov.in/                                  |
| 6.2    | Guidelines for Indian Government Websites (G<br>Secretariat Manual of Office Procedures (CSM<br>Personnel, Publ  | ,               | •        |                  |  |                  |                  |  |
| 6.2.1  | Whether STQC certification obtained and its  | Not Met         | 12.5     | 0                | empty  | Not Met          | 0                | As declared  |

| Sr. No | Details of disclosure                                 | Category | Marks | Obtained<br>Mark | Remarks | Auditor<br>Category | Auditor<br>Marks | Auditor<br>Remarks/URL |
|--------|---|----------|-------|------------------|---------|---------------------|------------------|------------------------|
|        | validity  |          |       |                  |         |                     |                  |                        |
| 6.2.2  | Does the website show the certificate on the Website? | Not Met  | 12.5  | 0                | empty   | Not Met             | 0                | As declared            |
| Total  |   |          | 50    | 25               |         | 50                  | 25               |                        |
| Grand  | Total   |          | 796   | 636              |         | 796                 | 630              |                        |