

**NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)**

An ISO 9001:2015 & 14001:2015 Organization

**NPTI Complex, Michael Faraday Street, City Centre
Durgapur – 713216, West Bengal**

Summary Report

**Transparency Audit of Suo Motu Disclosures
u/s 4 of the Right to Information Act, 2005**

of

**Damodar Valley Corporation
Corporate Office, DVC Towers**

VIP Road, Kolkata - 700054

(West Bengal)

For the Year 2023-24

July 2024

Self appraisal report for Year (2023-24)

Auditor Agency: SACHCHIDANAND PANDEY(National Power Training Institute)

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: Damodar Valley Corporation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.28	https://www.dvc.gov.in/cms-web/details-pages/104
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web/details-pages/355	Fully Met	1.28	https://www.dvc.gov.in/cms-web/details-pages/355
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web/details-pages/16	Fully Met	1.28	https://www.dvc.gov.in/cms-web/details-pages/16
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web	Fully Met	1.28	https://www.dvc.gov.in/cms-web
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web/details-pages/355	Fully Met	1.28	https://www.dvc.gov.in/cms-web/details-pages/355
1.1.6	Any other details-the genesis, inception,	Fully Met	1.28	1.28	https://www.dvc.gov.in/cms-web/details-pages/355	Fully Met	1.28	https://www.dvc.gov.in/cms-web/details-pages/355

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt				vc.gov.in/cms-web/details-pages/104			vc.gov.in/cms-web/details-pages/104
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/15
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/15
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/15
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/15 , https://www.dvc.gov.in/cms-web/details-pages/104
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web	Fully Met	1.54	https://www.dvc.gov.in/cms-web
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web , https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	1.54	https://www.dvc.gov.in/cms-web , https://www.dvc.gov.in/cms-web/details-pages/15
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web	Fully Met	1.54	https://www.dvc.gov.in/cms-web

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					web/details-pages/104, https://www.dvc.gov.in/cms-web			web/details-pages/104, https://www.dvc.gov.in/cms-web
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.54	https://www.dvc.gov.in/cms-web/details-pages/104
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/104, https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	1.92	https://www.dvc.gov.in/cms-web/details-pages/104, https://www.dvc.gov.in/cms-web/details-pages/15
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/15, https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.92	https://www.dvc.gov.in/cms-web/details-pages/15, https://www.dvc.gov.in/cms-web/details-pages/104
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-	Fully Met	1.92	https://www.dvc.gov.in/cms-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					web/details-pages/15			web/details-pages/15
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/104, https://web.dvc.gov.in/dvcwebsite_new1/hrd-circulars/	Partially Met	0.96	https://web.dvc.gov.in/dvcwebsite_new1/hrd-circulars/, https://www.dvc.gov.in/cms-web/details-pages/104
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/104, https://www.dvc.gov.in/	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/104, https://www.dvc.gov.in/
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.dvc.gov.in/	Fully Met	3.85	https://www.dvc.gov.in/
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.dvc.gov.in/cms-web/details-pages/13	Fully Met	0.96	https://www.dvc.gov.in/cms-web/details-pages/13
1.7.2	Composition	Fully Met	0.96	0.96	https://www.dvc.gov.in/cms-web/details-pages/13	Fully Met	0.96	https://www.dvc.gov.in/cms-web/details-pages/13
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.dvc.gov.in/cms-web/details-pages/13, http	Fully Met	0.96	https://www.dvc.gov.in/cms-web/details-pages/13, http

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s://www.dvc.gov.in/cms-web/details-pages/15			s://www.dvc.gov.in/cms-web/details-pages/15
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.dvc.gov.in/cms-web/details-pages/13	Fully Met	0.96	https://www.dvc.gov.in/cms-web/details-pages/13
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.dvc.gov.in/cms-web/details-pages/15	Fully Met	0.96	https://www.dvc.gov.in/cms-web/details-pages/15
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/12	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/12
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/12	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/12
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/grossSalary	Partially Met	1.93	https://www.dvc.gov.in/cms-web/grossSalary
1.9.2	System of compensation as provided in its	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/grossSalary	Fully Met	3.85	https://www.dvc.gov.in/cms-web/grossSalary

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	regulations				vc.gov.in/cms-web/details-pages/15			vc.gov.in/cms-web/details-pages/15
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/104
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/104
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/104
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.85	https://www.dvc.gov.in/cms-web/details-pages/104
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.92	https://www.dvc.gov.in/cms-web/details-pages/104
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.92	https://www.dvc.gov.in/cms-web/details-pages/104
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-	Fully Met	1.92	https://www.dvc.gov.in/cms-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					web/details-pages/104			web/details-pages/104
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	1.92	https://www.dvc.gov.in/cms-web/details-pages/104
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.dvc.gov.in/cms-web/details-pages/104, https://web.dvc.gov.in/dvcwebsite_new1/hrd-circulars/	Fully Met	7.69	https://www.dvc.gov.in/cms-web/details-pages/104, https://web.dvc.gov.in/dvcwebsite_new1/hrd-circulars/
Total			97	97		97	94	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	10.00	https://www.dvc.gov.in/cms-web/annual_report
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	10.00	https://www.dvc.gov.in/cms-web/annual_report
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	10.00	https://www.dvc.gov.in/cms-web/annual_report
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	10.00	https://www.dvc.gov.in/cms-web/annual_report

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					vc.gov.in/cms-web/annual_report			vc.gov.in/cms-web/annual_report
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	10.00	https://www.dvc.gov.in/cms-web/annual_report
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Met	16.67	0	empty	Not Met	0	Unreported
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Not Met	0	Unreported
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://eprocure.gov.in/cppp/resultoftendersnew/cpppdata/byUkdGdGlyUmhjaUJXWVd4c1pYa2dRMjl5Y0c5eVIYUnBiMjQ9QTEzaDFBMTNoMUExM2gxQTEzaDFNakF5TXc9PUExM2gxVUhWaWJHbHphR1Zr, https://gem.gov.in/view_cont	Fully Met	16.67	https://eprocure.gov.in/cppp/resultoftendersnew/cpppdata/byUkdGdGlyUmhjaUJXWVd4c1pYa2dRMjl5Y0c5eVIYUnBiMjQ9QTEzaDFBMTNoMUExM2gxQTEzaDFNakF5TXc9PUExM2gxVUhWaWJHbHphR1Zr, https://gem.gov.in/view_cont

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					racts, https://www.dvc.gov.in/cms-web/external_pages/3 , https://www.dvc.gov.in/cms-web/external_pages/4 , https://www.dvc.gov.in/cms-web/tender-home			racts, https://www.dvc.gov.in/cms-web/external_pages/3 , https://www.dvc.gov.in/cms-web/external_pages/4 , https://www.dvc.gov.in/cms-web/tender-home
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Available
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not reported
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Available
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Available
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable Available
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Available
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Partially Met	25	12.50	https://www.dvc.gov.in/cms-web/annual_report	Partially Met	12.50	https://www.dvc.gov.in/cms-web/annual_report
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as reported
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not available
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	50.00	https://www.dvc.gov.in/cms-web/annual_report
Total			175	129		175	129	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Met	12.5	0	empty	Not Met	0	Not available
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://www.dvc.gov.in/	Fully Met	12.50	https://www.dvc.gov.in/
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://www.dvc.gov.in/	Fully Met	16.67	https://www.dvc.gov.in/
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.dvc.gov.in/	Fully Met	16.67	https://www.dvc.gov.in/
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.dvc.gov.in/	Fully Met	16.67	https://www.dvc.gov.in/
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.dvc.gov.in/	Fully Met	50.00	https://www.dvc.gov.in/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.dvc.gov.in/	Fully Met	25.00	https://www.dvc.gov.in/ , https://www.dvc.gov.in/cms-web/details-pages/104
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.dvc.gov.in/	Fully Met	25.00	https://www.dvc.gov.in/cms-web/details-pages/104 ; https://www.dvc.gov.in/
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
Total			175	163		175	163	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.dvc.gov.in/	Fully Met	14.29	https://www.dvc.gov.in/
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.dvc.gov.in/ , selection of hindi/ english from right side top corner of DVC website	Fully Met	14.29	https://www.dvc.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	As declared	Fully Met	28.57	As declared
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.dvc.gov.in/	Fully Met	9.52	https://www.dvc.gov.in/ ; https://www.dvc.gov.in/cms-web/details-pages/104
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.dvc.gov.in/hindi/english from right side top corner of DVC website	Fully Met	9.52	https://www.dvc.gov.in/hindi/english from right side top corner of DVC website
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.dvc.gov.in/hindi/english from right side top corner of DVC website	Fully Met	9.52	https://www.dvc.gov.in/hindi/english from right side top corner of DVC website
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	7.14	https://www.dvc.gov.in/cms-web/details-pages/104
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	7.14	https://www.dvc.gov.in/cms-web/details-pages/104
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.dvc.gov.in/cms-	Fully Met	7.14	https://www.dvc.gov.in/cms-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					web/details-pages/104			web/details-pages/104
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	7.14	https://www.dvc.gov.in/cms-web/details-pages/104
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.dvc.gov.in/ , procurement page of DVC website	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/annual_report	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.dvc.gov.in/cms-web/faq_pages	Fully Met	3.57	https://www.dvc.gov.in/cms-web/details-pages/104
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Not applicable as declared
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	14.29	https://www.dvc.gov.in/cms-web/details-pages/104
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	14.29	https://www.dvc.gov.in/cms-web/details-pages/104
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Not Met	0	Not met as declared
Total			196	168		196	168	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	20.00	https://www.dvc.gov.in/cms-web/details-pages/104
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	20.00	https://www.dvc.gov.in/cms-web/details-pages/104

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	20.00	https://www.dvc.gov.in/cms-web/details-pages/104
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			60	60		60	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.dvc.gov.in/cms-web/details-pages/104	Fully Met	25.00	https://www.dvc.gov.in/cms-web/details-pages/104
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	As declared
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Not met
Total			50	25		50	25	
Grand Total			754	642		754	639	