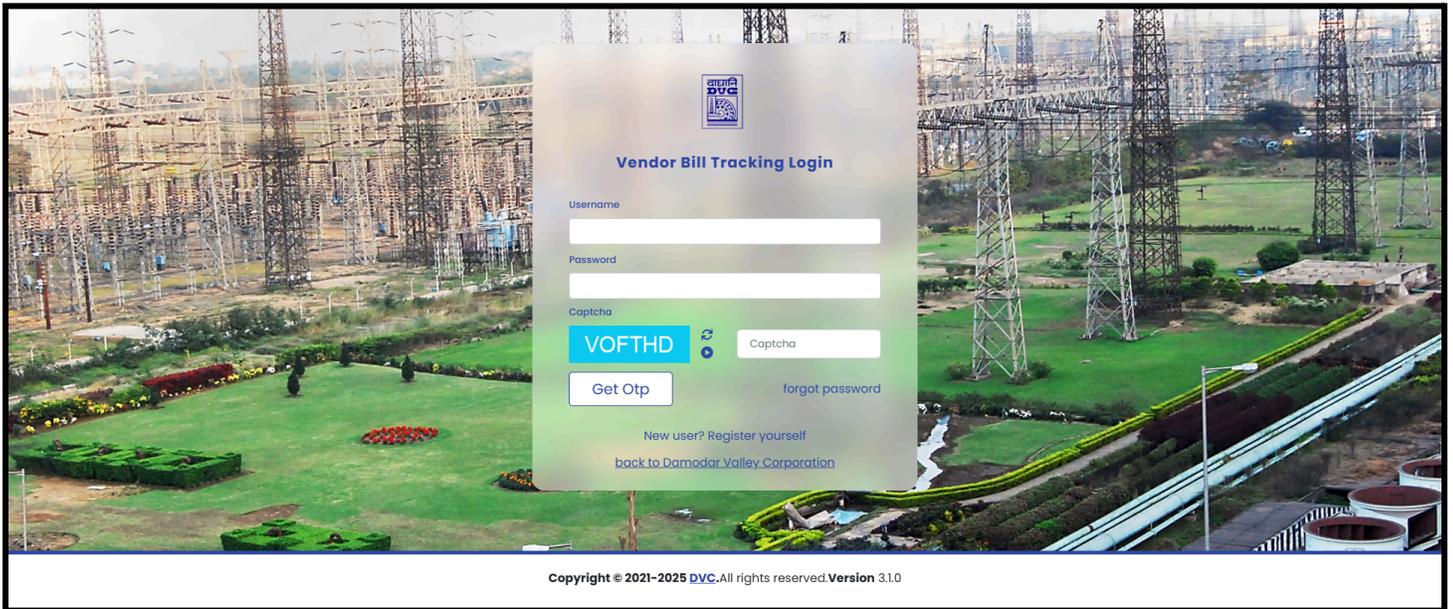


DVC Vendor Bill Tracking Portal Login

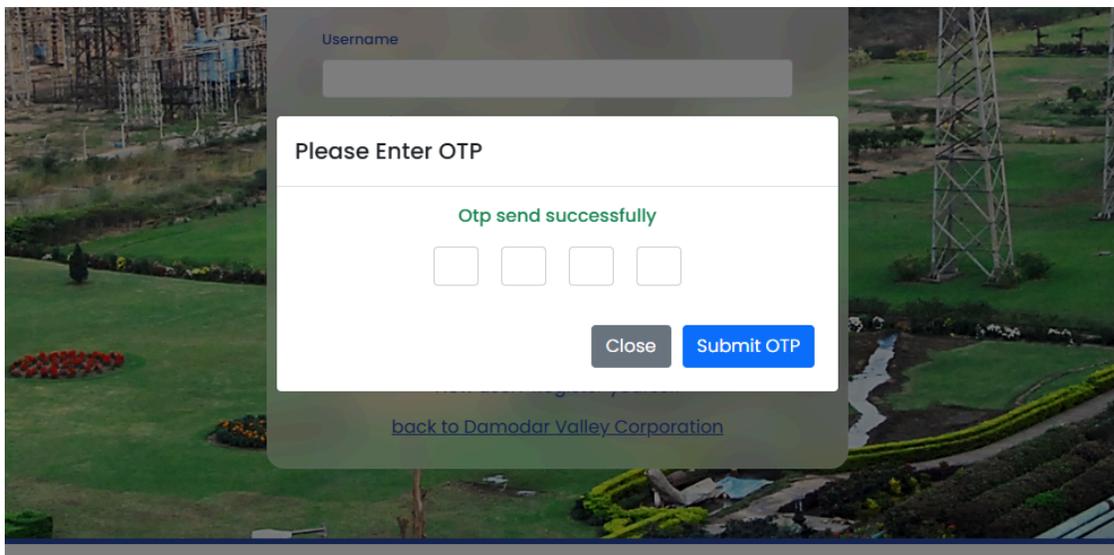
This portal aims to give Vendor Bill Tracking features to the vendors of DVC. Existing vendors can give their bill details in this portal. All steps have been explained with suitable guidelines and screenshots.

To log in to the DVC VBT portal, visit the provided URL: <https://www.dvc.gov.in/billtracking/vendor/login>

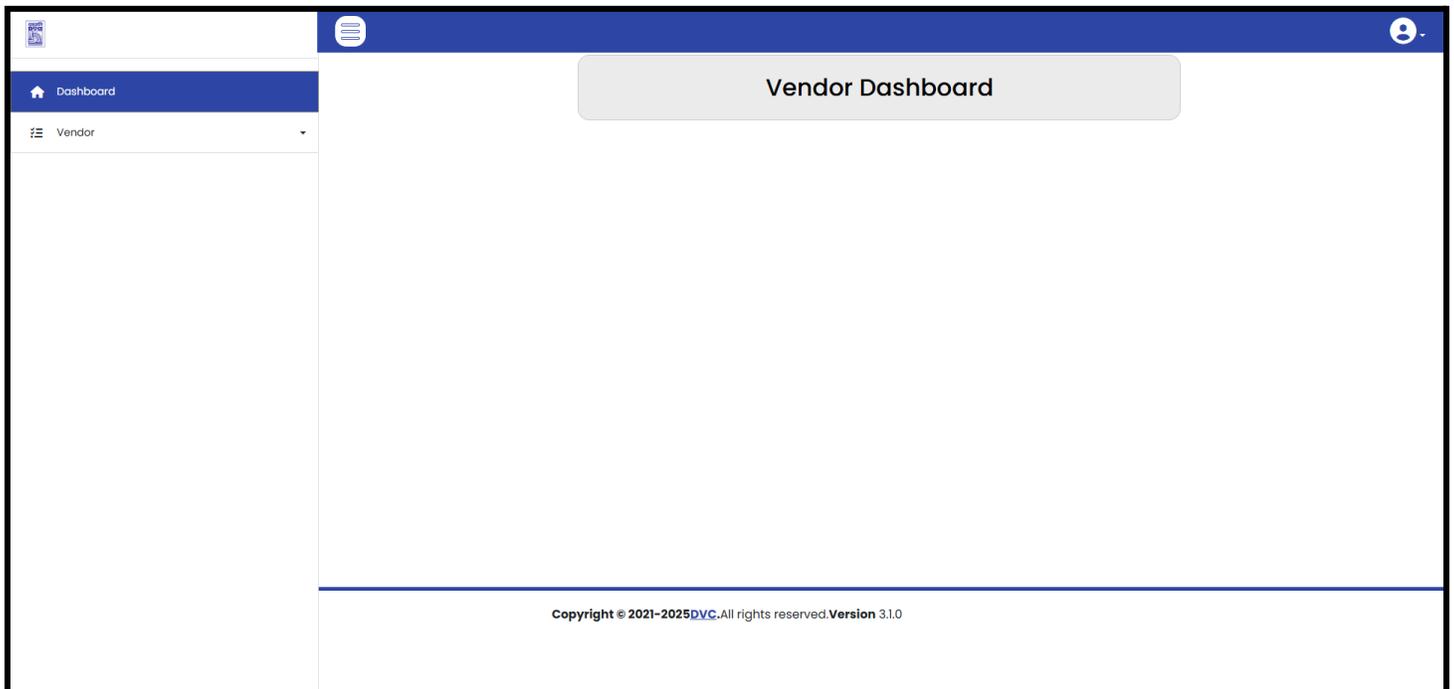


Please enter your username , password, and captcha. If the information is correct, a system message will appear confirming that an OTP has been successfully sent to your registered mobile number and email address.

After that, you need to enter the OTP received on your registered mobile number or email address.



After submitting the correct OTP, you will be able to successfully log in to your VBT Dashboard



Steps to Submit a Vendor Bill:

- **Select Work Order Number:**
 - Choose the appropriate **Work Order Number** from the dropdown list.
 - **If the Work Order is not available in the dropdown**, use the **Search Work Order** option to find and select the required Work Order.
- **Auto-populate Location and Section:**
 - Once the Work Order is selected, the corresponding **Location** and **Section** will be automatically populated. You must select the correct record based on the selected Work Order.
- **Enter Bill Details:**
 - **Invoice Number**
 - **Invoice Date**
 - **Invoice Amount** (in ₹)
 - **Person Name**
 - **Email ID**
 - **Mobile Number**
- **Attach Supporting Document:**
 - Upload the related **document in PDF format**.
- **Submit the Form:**
 - After entering all the required details and uploading the document, click on **Submit** to save the record.
- **View Saved Record:**
 - After submission, the saved record can be found under the **Vendor Saved Bill** menu.

Dashboard
Vendor
Vendor Bill Entry
Vendor Saved Bill
Vendor Submitted Bill

Bill Detail Entry For Vendors

Select Work Order No *

Show Advance Search Section

Select Location *

Work Order Date *

Invoice Number *

Invoice Amount (in Rs) *

Contact Person Email Id *

Enter Remarks (if Any)

Select Section *

Order Type *

Invoice Date *

Contact Person Name *

Contact Person Mobile No *

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In the Vendor Saved Bill section, you will find all draft bill details. Here, you can view, modify, delete, and final submit the records.

Dashboard
Vendor
Vendor Bill Entry
Vendor Saved Bill
Vendor Submitted Bill

View Saved Bills

Entries Per Page
Search:

Delete	Bill ID	Invoice No	Invoice Amount (in Rs.)	View Uploaded Bill	Edit	Submit	DVC Employee Contact Details
Delete	HQ/IT/15002	100101	100.00	View	Edit	Submit	View Contact

Showing 1 to 1 of 1 entry

1

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After submission, the VBT Bill details are uploaded successfully, and the submitted record will appear under the **Vendor Submitted Bill** menu.

In this section, you can view all previously submitted bill details, check the status of each record, and download the cover letter.

View Submitted Bills

10
Entries Per Page

Search:

Sl. No.	Bill ID	Invoice No	Invoice Amount (in Rs.)	Check Status	Cover Letter	DVC Employee Contact Details	View
1		INV1001	1000.00	Check Status	Cover Letter	Contact Details	
2		SKI/21/21-22	181499.00	Check Status	Cover Letter	Contact Details	
3		SKI/20/21-22	283918.00	Check Status	Cover Letter	Contact Details	
4		SKI/19/21-22	2453300.00	Check Status	Cover Letter	Contact Details	
5		SKI/19/21-22	2453000.00	Check Status	Cover Letter	Contact Details	
6		SKI/17/21-22	1230773.00	Check Status	Cover Letter	Contact Details	
7		SKI/17/21-22	1230773.00	Check Status	Cover Letter	Contact Details	
8		SKI/18/21-22	249379.00	Check Status	Cover Letter	Contact Details	

Showing 1 to 8 of 8 entries

« 1 »

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